

## **503 - DEFENSIVE DRIVING – OPTIONAL**

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**Section 503.01  
Optional Defensive  
Driving Course**

Fort Bend County offers a defensive driving course through the National Safety Council for all County employees. The course is taught throughout the year, and is free for all County employees. Completion of the course may be used for auto insurance discount, but cannot be used for ticket dismissal.

(See also Policy 603, Defensive Driving -- Mandatory).

**Section 503.02  
Employee Time**

Employees who do not drive a County vehicle must use their accrued vacation, comp, or deferred time to attend the course during scheduled work hours. Employees must have elected official/department head approval for taking accrued, paid time off prior to taking an optional defensive driving course.

**Section 503.03  
Registration**

To register for a Defensive Driving Course, please log on to Lawson Employee Self-Serve. For questions regarding course registration, contact the Risk Management Department.

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Policy Approved and Adopted By:  
Fort Bend County Commissioners Court  
July 20, 1993  
Revised: September 30, 2003  
Revised: June 23, 2015