

**Fort Bend County Tabulation
RFP 10-033
Term Contract for Records Storage Service**

Term: 1 September 2010 through 31 August 2011

Awarded 9/7/10: Harris County Department of Education

Renewal Term: 1 September 2011 through 31 August 2012

Renewal Term: through 30 September 2013

Renewal Term: through 30 September 2014

Renewal Term: through 30 September 2015

Renewal Term: through 30 September 2016

Renewal Term: through 30 September 2017

Renewal Term: 1 October 2017 through 30 September 2018

Renewal Term Approved 9/25/18: 1 October 2018 through 30 September 2019

*****Amended 9/12/17 Effective 10/1/2017**

****Amended 8/06/13 Effective 10/01/13 *Amended 8/02/11 Effective 9/01/11**

Description	Lawson Number	HCDE
***Membership - annually	9415	\$3,675.00
<i>Storage Rates:</i>		
***Standard 10" x 12" x 15" (1.2 cu ft) Box (per box per month)	9416	\$0.16
***Non-Standard Box (per box per month)	9417	\$0.32
***2.0 cu. ft	11221	\$0.32
***2.4 cu. ft.	11222	\$0.37
***3.0 cu.ft.	11223	\$0.42
<i>Service Rates:</i>		
***Receiving New Material (includes data entry and barcode labeling (per box)	9418	\$1.00
Retrieval (accessing a stored file or box)		No Charge
Re-File (returning a stored file or box)		No Charge
FAX (HCDE to FBC)		No Charge
***Transportation/Standard pick-ups and deliveries	11224	\$15.75
***Transportation/Large Volume Scheduled pick-ups and deliveries same day	13208	\$52.50
***Transportation/Rush pick-ups and deliveries same day	11225	\$47.25
Document Shredding (internal and external)		No Charge
***After Hours/Rush Service/Weekends and Holidays (per hour)	9419	\$52.50
Monthly Management Reports (all types) Web Access		No Charge
**Project work-data migration (per hour)	11226	\$25.00
**Permanent Removal (box)	11227	\$1.50
**Permanent removal to close account (per each)	11228	\$2.00
**Reboxing services (per box cost plus labor in increments of .25 hour)	11229	\$7.75
<i>Supplies:</i>		
***Storage Boxes (packed 25/bundle) Standard Size Only (per each)	9420	\$1.95