

**OFFICE OF LAURA RICHARD
FORT BEND COUNTY CLERK
301 JACKSON STREET, RICHMOND, TX 77469
(281) 341-8685**

APPLICATION FOR REFUND OF CASH BOND

CAUSE NO. _____ **STATE OF TEXAS VS** _____

Name of person refund payable to: _____ Phone number: _____

Residence address: _____

Mailing address, if different: _____

Sheriff's receipt No. _____ Copy of the receipt must be attached hereto.

I hereby request \$_____ of this cash bond will be applied towards the Fine and Court Costs in this cause; and pursuant to 117.055 Local Government code, 5% per withdrawal of the cash bail bond, not to exceed \$50.00 per withdrawal, will be retained as an Administrative Fee.

If the person cannot return and does not want their refund mailed, he/she must name a person to receive payment.

Name of person to receive check: _____

Residence address: _____

SIGNATURE: _____

BEFORE ME, the undersigned authority, on this day personally appeared _____ known to me through _____ (enter form of identification), verified to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed the same for the purpose and consideration therein expressed.

GIVEN under my hand and seal of office this _____ day of _____, _____.

Notary Public or Deputy County Clerk
_____ County, Texas

FOR OFFICE USE ONLY

County Clerk date of deposit _____

Total Cash Bond \$ _____

Applied to:	5% Administrative Fee	\$ _____	Check # _____
	Fine and Court Costs	\$ _____	Check # _____
	Defendant/Surety	\$ _____	Check # _____
	Other	\$ _____	Check # _____

COMMENTS: _____

PROCESSED BY: _____