

Cause No. _____ 505TH DISTRICT COURT

UNCONTESTED MATTERS CHECKLIST – FINAL HEARING

To ensure the timely resolution of your case, please be sure that **this form** and all of the documents listed below are filed with the District Clerk's Office before you schedule your final hearing. Failure to timely file the required documents will result in your hearing being reset.

DIVORCE—NO CHILDREN

- Respondent's Original Answer or Waiver of Service
- Final Decree of Divorce signed by all parties (*Completely filled out without blank spaces*)
- Information on Suit Affecting the Family Relationship (BVS, Form VS-165)

DIVORCE—WITH CHILDREN

- Respondent's Original Answer or Waiver of Service
- Final Decree of Divorce signed by all parties (*Completely filled out without blank spaces*)
- Income Withholding for Support, if applicable
- Medical Support Order, if applicable
- Information on Suit Affecting the Family Relationship (BVS, Form VS-165)

SUITS AFFECTING THE PARENT-CHILD RELATIONSHIP (SAPCR) AND MODIFICATIONS

- Respondent's Original Answer or Waiver of Service
- Agreed Final Order signed by all parties (*Completely filled out without blank spaces*)
- Income Withholding for Support, if applicable
- Medical Support Order, if applicable
- Information on Suit Affecting the Family Relationship (BVS, Form VS-165)

NAME CHANGE

- Name Change Order
- ADULT - Fingerprint card must be on file.
- CHILD - Requires proof of notice to **both** parents and order must be signed by **both** parents. If minor child is 10 years or older, minor's written consent must be on file.

DEFAULTS: You are required to file the following documents, in addition to the items listed above, as applicable:

- Certificate of Last Known Address
- Non-Military Affidavit
- Return of Service (on file for a minimum of 10 days)
- A sworn Inventory and Appraisal (divorces with property over \$50,000)

I, _____ (print name) certify that the above listed documents have been filed for consideration by the court.

Date: _____ Signature: _____