

# COMMUNITY SUPERVISION & CORRECTIONS DEPARTMENT

## MISSION

The mission of the Fort Bend Community Supervision and Corrections Department is to strive to achieve public protection through the control, rehabilitation, and reintegration of the offender.

## GOALS

### GOAL 1

**Allow localities to increase their involvement and responsibilities in developing sentencing programs that provide effective sanctions for felony offenders.**

- Objective 1** Address Fort Bend County's offender profile with new and expanded programs.
- Objective 2** Assure that programs place a high priority on public safety and community interest.
- Objective 3** Implement or maintain alternative sentencing programs of progressively restrictive sanctions for continued offender non-compliance behavior.
- Objective 4** Implement and maintain programs that address jail and prison overcrowding.

### GOAL 2

**Provide increased opportunities for criminal defendants to make restitution to victims of crime through financial reimbursement or community service.**

- Objective 1** Expand non-profit and governmental agency contracts and Community Service Restitution (CSR) assignments to provide restitution to the community.
- Objective 2** Provide supervision of compliance of payments to victims through court ordered restitution.
- Objective 3** Inform the courts of non-compliance of restitution, whether to the victim or the community.

## **COMMUNITY SUPERVISION & CORRECTIONS DEPARTMENT**

### **GOAL 3**

**To provide increased use of community penalties designed to specifically to meet local needs.**

- Objective 1** Pursue innovative and progressive intervention and prevention programs for substance abuse and the incidence of drug-related crimes.
- Objective 2** Identify and develop appropriate programs to address the employability of offenders.
- Objective 3** Assess the offender's level of risk to the community and divert from incarceration those responsive to rehabilitative efforts.
- Objective 4** Identify and address illiteracy. Maintain and expand programs to encourage literacy.
- Objective 5** Develop and implement new community corrections programs to sanction and rehabilitate offenders unsuccessful in traditional rehabilitation programs.
- Objective 6** Identify and develop programs for special needs clients.

### **GOAL 4**

**Promote efficiency and economy in the delivery of community-based corrections programs.**

- Objective 1** Provide programs and services for the offender population without duplication of other similar programs.
- Objective 2** Plan and implement a systematic and documented evaluation of existing criminal justice programs to determine impact and improvements. Evaluate existing programs and assess efficiency and outcomes.
- Objective 3** Solicit participation of non-profit and governmental agencies.
- Objective 4** Develop community education programs to encourage confidence and increase involvement.

### **GOAL 5**

**Reduce records management cost will reduce, become more efficient, and will be insured of legal compliance and protection.**

- Objective 1** Record Management policies will be followed, while retention schedules will be used so a records management daily routine may be established.

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<b>PERFORMANCE MEASURES</b>	<b>2009 ACTUAL</b>	<b>2010 PROJECTED</b>	<b>2011 PROJECTED</b>
Number of county <b>CSR</b> project hours completed through offender community service restitution.	75,652 hours	70,000 hours	77,000 hours
Percent of county departments satisfied with work completed by CSCD <b>CSR</b> work crews performing community service restitution.	*100%	*100%	100%
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Number of <b>CARD Program</b> participants with treatment paid by county fund.	<b>94</b>	<b>95</b>	<b>96</b>
Number of <b>CARD Program</b> participants with county paid treatment successfully completing <b>CARD Program</b> .	<b>29</b> [31%]	<b>29</b> [31%]	<b>30</b> [31%]
Number of <b>CARD Program</b> participants still active in <b>CARD Program</b> .	<b>39</b> [41%]	<b>22</b> [23%]	<b>N/A</b>
Number of <b>CARD Program</b> participants with county paid treatment rejected (unsuccessful completion) from program.	<b>19</b> [20%]	<b>17</b> [18%]	<b>17</b> [18%]
Number of inappropriate referrals.	<b>7</b> [7%]	<b>5</b> [5%]	<b>6</b> [6%]

## COMMUNITY SUPERVISION & CORRECTIONS DEPARTMENT

FUND: 100 General

ACCOUNTING UNIT: 100570100 Adult Probation

### EXPENSE BUDGET

CATEGORY	2009 ACTUAL	2010 ADOPTED	2011 ADOPTED
Salaries and Personnel Costs	\$ 62,466	\$ 78,162	\$ 81,660
Operating & Training Costs	\$ 63,428	\$ 143,027	\$ 135,119
Information Technology Costs	\$ 22,023	\$ 0	\$ 0
Capital Acquisitions	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>\$ 147,917</b>	<b>\$ 221,188</b>	<b>\$ 216,779</b>

FUND: 100 General

ACCOUNTING UNIT: 100570102 CSR Program

### EXPENSE BUDGET

CATEGORY	2009 ACTUAL	2010 ADOPTED	2011 ADOPTED
Salaries & Personnel Costs	\$ 239,588	\$ 261,945	\$ 274,127
Operating & Training Costs	\$ 18,939	\$ 0	\$ 0
<b>TOTAL</b>	<b>\$ 258,527</b>	<b>\$ 261,945</b>	<b>\$ 274,127</b>

FUND: 100 General

ACCOUNTING UNIT: 100570103 Drug Court – County

### EXPENSE BUDGET

CATEGORY	2009 ACTUAL	2010 ADOPTED	2011 ADOPTED
Operating & Training Costs	\$ 37,565	\$ 60,000	\$ 55,000
<b>TOTAL</b>	<b>\$ 37,565</b>	<b>\$ 60,000</b>	<b>\$ 55,000</b>

All Salaries and Personnel Costs for Community Supervision and Corrections are paid by the state of Texas.

## COMMUNITY SUPERVISION & CORRECTIONS DEPARTMENT

### 2011 AUTHORIZED POSITIONS

<b>Job Title</b>	<b>Job Code</b>	<b>Grade</b>	<b>Count</b>
Clerk II	J06007	G06	5
Clerk III-Indirect Unit Clerk	J07011	G07	3
Monitor	J07032	G07	1
Pre-Trial Secretary	J07036	G07	1
Victim Court Liaison	J07040	G07	1
Bookkeeper	J08062	G08	1
CSCD Benefits Coordinator	J08085	G08	1
Administrative Assistant	J09001	G09	1
Community Correction Officer I	J09062	G09	15
Community Correction Officer II	J10009	G10	35
Indigent Defense Clerk	J07041	G7	1
Financial Analyst	J11024	G11	1
Senior Officer	J11052	G11	8
Supervisor	J12044	G12	4
Assistant Director	J14002	G14	1
Director of CSCD	J17002	G17	1
<b>Total Authorized Positions</b>			<b>80</b>

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## ORGANIZATION CHART

