

retained to replace existing counsel, the attorney must file a motion to substitute counsel, naming both himself and the attorney to be relieved.

5.3.2. A retained attorney of record at the time of trial will be considered the attorney of record in the event of an appeal unless the attorney files a written motion to withdraw when notice of appeal is given.

5.4. **OCCUPATIONAL DRIVER'S LICENSES:** The Court in whom a defendant has been convicted will maintain continuing jurisdiction for the purpose of Occupational/Restricted Drivers License. Petitioners seeking Occupational/ Restricted Drivers License must file a pleading indicating that they have not previously filed for application for the same in any County or District Court of Fort Bend County

6. **SELECTION AND CONTROL OF JURIES** The Fort Bend County Jury Plan shall govern the selection, management, assignment and time of jury service.

7. **JUDGE'S VACATION, ABSENCES and DISQUALIFICATION** Any judge who will be absent and wishes to have an assigned judge sit for him/her shall make such request in writing through the Administrative District Judge of Fort Bend County.

8. RULES:

9. **LOCAL COURT ADMINISTRATION:** The Board of District Judges of Fort Bend County shall meet regularly upon the call of the local Administrative District Judge.

10. CONFLICTING ENGAGEMENTS OF ATTORNEYS

10.1. ATTORNEY ALREADY IN TRIAL IN ANOTHER COURT.

10.1.1. When informed that an attorney is presently in trial, the Court will determine where and when assigned. This information will be verified upon request of opposing counsel. The case will be placed on "hold" or reset, depending upon when the attorney will be released.

10.1.2. If the attorney is not actually in trial as represented by the attorney or agent, the case will be tried without further notice.

10.2. ATTORNEY ASSIGNED TO TWO COURTS FOR THE SAME DATE:

10.2.1. It is the duty of the attorney to call the affected Judge's attention to all dual settings as soon as they are known

10.2.2. Insofar as practicable, Judges should attempt to agree on which case has priority; otherwise, the following priorities shall be observed by the Judges of the respective Courts:

10.2.2.1. Criminal Cases.

10.2.2.2. Cases given preference of Statute.

10.2.2.3. Preferentially set cases.

10.2.2.4. Case set at earliest date.

10.2.2.5. Case with earliest filing date.

10.2.2.6. Courts in metropolitan County areas should yield to Courts in rural County areas in all other instances of conflicting settings. In the event of unresolved conflict between the two judges, the Local Administrative Judge or the Regional Presiding Judge will decide the issue.

11. VACATIONS OF COUNSEL.

11.1. **DESIGNATION OF VACATION.** An attorney may designate not more than four weeks of vacation during a calendar year as vacation, during which that attorney will not be assigned to trial or required to engage in any pretrial proceedings. This rule operates only where lead counsel, as defined by T.R.C.P. 8, is affected, unless the trial court expands coverage to other counsel.