

**Fort Bend County Public Transportation Department**  
**Disadvantaged Business Enterprise (DBE)**  
**FY 2018-2020 - New Goal of 4%**

Fort Bend County Public Transportation has completed their review of the federally funded contracting opportunities for Disadvantaged Business Enterprises (DBEs) for fiscal years 2018-2020. Pursuant to US DOT regulations 49 CFR PART 26, the County is required to establish a Race Neutral/Race Conscious Disadvantaged Business Enterprise (DBE) goal program. An overall agency goal of **4%** is proposed for contracting/procurement opportunities for the Disadvantaged Business Enterprise program. This goal is based upon projected contracting/procurement opportunities, the availability of eligible ready, willing, and able to work Disadvantaged Business Enterprises and past contracting achievement.

**Goal Outreach/Consultation**

Fort Bend County Public Comments Period began June 29, 2017 and is ending August 17, 2017. The Fort Bend County DBE Goal of 4% for FY2018-2020 was published in the following newspaper:

The Fort Bend Independent - English Version

In addition, the DBE Goal Notification was also posted on the Fort Bend County website under Public Transportation and Purchasing Department websites (see attached posting).

The Outreach/Consultation was conducted as indicated below:

The City of Houston Office of Business Opportunity is an agency committed to promoting the growth and success of local small businesses, with special emphasis on historically underutilized groups by ensuring their meaningful participation in the government procurement process. According to Mr. Warren, who is the Division Manager for City of Houston Office of Business Opportunity, there are approximately 1100 certified DBEs in their list of small businesses. After our initial phone conversation and follow up emails, Mr. Warren confirmed the forwarding of our DBE Goal Notification to all their small businesses including ~1100 DBEs.

Houston Minority Supplier Development Council, established in 1973, is a non-profit organization for minority businesses helping them to grow their businesses successfully by providing necessary trainings, workshops and certification programs. Mr. Wright, who is the Director of Corporate Services, confirmed that our DBE Goal Notification was sent to all of their small businesses.

An outreach effort was made to contact the Houston Black Chamber of Commerce, Houston Hispanic Chamber of Commerce and Fort Bend Chamber of Commerce including following up with an email requesting to forward our DBE Goal Notification to all of their small businesses but we have yet to receive a response.

The following small business agencies comprising an extensive database of small businesses especially DBEs were contacted and our DBE Goal Notification was emailed to them seeking their

comments and also requesting that our Goal Notification be forwarded to all of their small businesses:

1. City Of Houston Office of Business Opportunity
2. Houston Minority Supplier Development Council
3. Houston Black Chamber of Commerce
4. Houston Hispanic Chamber of Commerce
5. Fort Bend Chamber of Commerce

### **Goal Methodology**

Market Area: The Fort Bend County and Harris County were considered the market area for DBE analysis as these counties have majority of Contractors and Sub-Contractors that are eligible ready, willing and able to work on our contracts especially given that a substantial contracting dollar amount will be spent in these areas during FY2018-2020. Since the number of available DBEs from just these areas was not significant enough and based on the past DBE participation, we decided to include DBEs nationwide.

Fort Bend County utilized the following data sources to determine a base figure for the availability of DBEs:

- United States Census Bureau County Business Patterns 2015 Fort Bend County MSA  
[https://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?pid=BP\\_2015\\_00A1&prodType=table](https://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?pid=BP_2015_00A1&prodType=table)
- United States Census Bureau County Business Patterns 2015 Harris County MSA  
[https://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?pid=BP\\_2015\\_00A1&prodType=table](https://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?pid=BP_2015_00A1&prodType=table)
- State of Texas- Texas Unified Certification Program (TUCP) DBE Directory  
<https://txdot.txdotcms.com/FrontEnd/VendorSearchPublic.asp?XID=8037&TN=txdot>

**Step One:** To develop the base number of available DBEs the following was done:

1. Fort Bend Public Transportation first identified the types of contracts and the corresponding budgets expected to be bid out over the three-year period.
2. Completed the USDOT's Weighting Base Figure Worksheet.
3. Identified the total number of available DBEs for each listing utilizing NAICS codes and the TUCP website. Identified the total number of ALL firms available in both the Harris County and Fort Bend County areas for these types of contracts.

NAICS Code	Project	Amount of DOT funds on project (\$)	% of total DOT funds (weight)
485113	Bus Service Contract including other transit services	\$8,430,534	0.256905286
443142	Capital ITS Projects - Tablets	\$53,099	0.001618096
518210	Capital ITS Projects - Bus Video	\$32,505	0.000990531
541511	Capital ITS Projects - Sched Software	\$404,882	0.012338047
541511	Capital ITS Projects - Web Portal/IVR	\$144,220	0.004394844
238390	Capital FFE (Furniture)	\$315,593	0.009617126
541613	Transportation Mgmt/Mkting	\$472,500	0.014398584
541850	Signage	\$500,000	0.015236596
238990 & 236220	Construct Westpark P&R	\$2,462,395	0.075037037
236220	Construct Admin/Operations Facility	\$20,000,000	0.609463852
424710	Bulk Fuel	\$1,519,827	0.046313975
	<b>Total FTA -Assisted Contract Funds \$</b>	<b>32,815,728</b>	<b>1.046313975</b>

NAICS Code	Project	Number of DBEs available to perform this work	Number of all firms available (including DBEs) (Fort Bend & Harris County)	Relative Availability
485113	Bus Service Contract including other transit services	1	9	0.111111111
443142	Capital ITS Projects - Tablets	1	704	0.001420455
518210	Capital ITS Projects - Bus Video	0	189	0
541511	Capital ITS Projects - Sched Software	4	1106	0.003616637
541511	Capital ITS Projects - Web Portal/IVR	4	1106	0.003616637
238390	Capital FFE (Furniture)	3	113	0.026548673
541613	Transportation Mgmt/Mkting	13	501	0.025948104
541850	Signage	2	23	0.086956522
238990 & 236220	Construct Westpark P&R	15	1050	0.014285714
236220	Construct Admin/Operations Facility	6	639	0.009389671
424710	Bulk Fuel	0	63	0
	<b>Combined Totals</b>	<b>49</b>	<b>5440</b>	<b>0.009007353</b>

NAICS Code	Project	Weight %	X	Availability %	Weighted Base Figure (%)
485113	Bus Service Contract including other transit services	0.256905286		0.111111111	0.028545032
443142	Capital ITS Projects - Tablets	0.001618096		0.001420455	2.29843E-06
518210	Capital ITS Projects - Bus Video	0.000990531		0	0
541511	Capital ITS Projects - Sched Software	0.012338047		0.003616637	4.46222E-05
541511	Capital ITS Projects - Web Portal/IVR	0.004394844		0.003616637	1.58946E-05
238390	Capital FFE (Furniture)	0.009617126		0.026548673	0.000255322
541613	Transportation Mgmt/Mkting	0.014398584		0.025948104	0.000373616
541850	Signage	0.015236596		0.086956522	0.001324921
238990 & 236220	Construct Westpark P&R	0.075037037		0.014285714	0.001071958
236220	Construct Admin/Operations Facility	0.609463852		0.009389671	0.005722665
424710	Bulk Fuel	0.046313975		0	0.000000000
				Total	0.037356329
				<b>Rounded, Weighted Base Figure expressed as</b>	<b>3.735632928</b>
				<b>Rounded, Weighted Base Figure %</b>	<b>4</b>

**Step Two:** After an examination of the current capacity of DBEs, size of anticipated expenditures, and a review of past DBEs on similar expenses it was determined that no adjustment to the base figure established in step one was needed at this time.