

with orders for withholding, QDROs and the like, as appropriate. Orders based upon agreement of the parties must be submitted to the parties for approval as to substance.

13.4. **VACATION LETTERS** A copy of a letter referred to in Rule 11, designating a vacation, shall be sent to the court and all affected opposing counsel and shall contain a list of pending settings during the vacation period.

14. **POLICIES AND PROCEDURES.** The district judges of Fort Bend County shall establish common policies and procedures on pertinent court business. Such policies and procedures shall be made available through the district clerk. Each court may additionally establish policies and procedures particular to that court.