



# LAURA RICHARD COUNTY CLERK

## FORT BEND COUNTY

### FEE SCHEDULE

301 JACKSON ST RICHMOND TX 77469

(281-341-8652)

#### OFFICIAL PUBLIC RECORD SERVICE FEES

EFFECTIVE July 1, 2020

All Public Records can be searched online by going to [www.fortbendcountytx.gov](http://www.fortbendcountytx.gov)

**Texas Property Code 11.003:** Requires that each grantee's mailing address be in or attached to any document conveying real property executed after December 31, 1981. ***If address of each grantee is not included, the payment of a penalty filing fee equal to the greater of (1) \$25.00 or (2) twice the statutory filing fee for the filing of such document with the County Clerk will be required. This fee is in addition to regular filing fees*** **LGC 191.007(c) (h):** Provides double the filing fee for that page if there is not a clearly identifying heading, similar to the headings on most printed forms, must be placed at the top of the first page to identify the type or kind of legal paper. **LGC 191.007(e) (h):** Provides double the filing fee for that page if names are not legibly typed or printed immediately under each signature. **Property Code 52.004:** a mailing address for each plaintiff or judgment creditor must appear on the abstract of judgement, or a penalty filing fee equal to the greater of \$25 or twice the statutory recording fee for the abstract is required.

REAL PROPERTY RECORDINGS		Statutory fees:	Optional fees:
Recording Fee (first page)	Local Government Code 118.011	\$5.00	
Records Management Fee	Local Government Code 118.011(b)(2)	\$10.00	
Courthouse Security Fee	Local Government Code 291.008(d)	\$1.00	
<b>Total (First Page)</b>		<b>\$16.00</b>	
<b>Each additional page</b> or part on which there are visible marks of any kind	Local Government Code 118.011(a) (1)		<b>\$4.00</b>
Each additional name to be indexed in excess of five (5)	Local Government Code 118.011(a)(2) Tax Code section 113.005 (a) (1)		<b>\$0.25</b>

FEDERAL TAX LIEN/RELEASE OF LIEN		Statutory Fees:	Optional Fees:
Recording Fee	Property Code 14.005	\$10.00	
Records Management Fee	Local Government Code 118.011(b)(2)	\$10.00	
Courthouse Security	Local Government Code 291.008(d)	\$1.00	
<b>Total</b>		<b>\$21.00</b>	
FEDERAL TAX LIEN/OTHER FEES		Statutory Fees:	Optional Fees:
Search Fee	Property Code 14.004 (d)& B & C 9.525 (d)(1)	\$15.00	
Federal Lien Copies ( <b>per page</b> )	Property Code 14.004 (d) & Government Code 405.031 (2)	\$1.00	
Certification Fee	Local Government Code 118.011 (a) (3)		<b>\$5.00</b>

<b>PLATS</b>		<b>Statutory Fees:</b>	<b>Optional Fees:</b>
Recording Fee	Local Government Code 118.011(c)	\$144.00	
Records Management Fee	Local Government Code 118.011(b)(2)	\$ 10.00	
Courthouse Security	Local Government Code 291.008 (d)	\$ 1.00	
<b>TOTAL</b>		<b>\$155.00</b>	
<b>Each additional plat page</b>	Local Government Code 118.011(c)		<b>\$144.00</b>
<b>See Engineering page for any other applicable fees</b> <a href="https://www.fortbendcountytexas.gov/government/departments-e-n/engineering/development/plats">https://www.fortbendcountytexas.gov/government/departments-e-n/engineering/development/plats</a>			
<b>PLAT COPIES</b>		<b>Statutory Fees:</b>	<b>Optional Fees:</b>
Plain Copies (per page)	Local Government Code 118.011(c)	\$10.00	
Certification fee	Local Government Code 118.011 (a) (3)		<b>\$5.00</b>

<b>ASSUMED NAME RECORDINGS (Doing Business As)</b>		<b>Statutory Fees:</b>	<b>Optional Fees:</b>
<b>Business &amp; Commerce Code Sec 71.155</b> Filing Fees (a) Except as provided by Subsection (a-1), the county clerk shall collect a fee of: (1) \$2 for filing each certificate or statement required or permitted to be filed under this chapter; and (2) 50¢ for each name to be indexed. (a-1) The county clerk may waive all fees under Subsection (a) for a registrant who is military veteran.			
Recording Fee	Business & Commerce Code 71.155(a)(1)	\$2.00	
Records Management Fee	Local Government Code 323.023 (a)	\$10.00	
Courthouse Security	Local Government Code 291.008	\$1.00	
Index each owner	Business & Commerce Code 71.155(a)(2)	\$0.50	
Index DBA name	Business & Commerce Code 71.155(a)(2)	\$0.50	
Index DBA each additional owner	Business & Commerce Code 71.155(a)(2)		<b>\$0.50</b>
Oath Administration (clerk notarizes)	Local Government Code 118.011(a)(10)		<b>\$1.00</b>

<b>MILITARY DISCHARGE RECORDS</b>		<b>Statutory Fees:</b>	<b>Optional Fees:</b>
Filing and Recording	Local Government Code 192.002(b)	\$0.00	
Copy per page	Local Government Code 118.0118 (a) (4)	\$1.00	
Certified copies for claim	Government Code 603.003 (a)	\$0.00	
Certification fee	Government Code 552.140 (c ) Government Code 603.003 (a)		<b>\$5.00</b>

<b>BRANDS</b>		<b>Statutory Fees:</b>	<b>Optional Fees:</b>
Brand Registration	Local Government Code 118.011(a)(9)	\$5.00	
Records Management Fee	Local Government Code 323.023(a)	\$10.00	
Courthouse Security	Local Government Code 291.008	\$1.00	
<b>Total</b>		<b>\$16.00</b>	

**UCC/FINANCING STATEMENT RECORDS:** UCC Records relating to consumer goods are no longer filed in the County Clerk's Office. Per revised Article 9 for the State of Texas, these are filed with the State. UCC-1 and UCC-3 are accepted for filing in the Real Property Records if the collateral is timber, mineral, oil, gas or fixtures and regular filing fees apply.

<b>TABC License Permit Certification</b>		<b>Statutory Fees:</b>	<b>Optional Fees:</b>
Per Certification	Local Government Code 118.011 & 118.014	\$5.00	
<b>Total</b>		<b>\$5.00</b>	

<b>MISCELLANEOUS FILINGS- filed for record but not recorded</b>		<b>Statutory Fees:</b>	<b>Optional Fees:</b>
Trustee and Foreclosure Sales are conducted the first Tuesday of every month and will be located at Fort Bend County Travis bldg. First Floor Meeting Room , 301 Jackson Street, Richmond, TX between the hours of 10 a.m. and 4 p.m. (**Passed by Commissioner's Court 2/4/2014 Recorded in Official Public Records file number: 2014012264**)			
<b>Posting Trustee/Foreclosure Sales</b>			
Trustee/Foreclosure Sale	Property Code 51.002 (i)	\$2.00	
Courthouse Security	Local Government Code 291.008	\$1.00	
Certificate of filing	Local Government Code 118.011 (c )		<b>\$1.00</b>
Copies per page	Local Government Code 118.011 9(a)(4)		<b>\$1.00</b>
<b>Meetings</b>			
Postings/Meetings	Local Government Code 118.011 ( c )	\$3.00	
Certificate of Posting	Local Government Code 118.011 (c )		<b>\$1.00</b>
Copies per page	Local Government Code 118.0145		<b>\$1.00</b>
Incoming Fax fee	Local Government Code 118.011 ( c )		<b>\$2.00</b>
<b>Bankruptcy proceedings filings</b>	Local Government Code 291.008	\$1.00	
<b>Budgets (Cities, School Districts) filings</b>	Local Government Code 291.008	\$1.00	
<b>MUD, LID,( budgets, annual reports) filings</b>	Local Government Code 291.008	\$1.00	
<b>Application to Dispose Waste by Injection (W-14, H-1) filings</b>	Natural Resources Code 89.043	\$0.00	

<b>COPIES</b>		<b>Statutory Fees:</b>	<b>Optional Fees:</b>
Copies (Paper or email)	Local Government Code 118.0145	\$1.00	
Certification fee	Local Government Code 118.011 (a) (3)		<b>\$5.00</b>
CD-ROM	Government Code 552.261 Local Government Code 118.011 (a) (3)	\$20.00	
USB hard drive(per daily export)	Government Code 552.261 Local Government Code 118.011 (a) (3)	\$40.00	
E-mail (per daily export)	Government Code 552.261 Local Government Code 118.011 (a) (3)	\$15.00	