

JUSTICES OF THE PEACE

MISSION

Serve the citizens of Fort Bend County by impartially applying the law to the case at hand. Provide an efficient and convenient forum to resolve alleged Class C Misdemeanor violations as well as civil matters, within the Court's jurisdiction, in both Small Claims and Justice Courts. Comply with records management retention responsibilities in addition to all financial and court related reporting requirements. In cases of unattended deaths, accurately and efficiently with due consideration to all parties, ascertain the cause of death and whether an autopsy is necessary to assist in this determination.

GOALS

GOAL 1

Refine the case management system (“Odyssey”) for tracking court cases and administrative data.

GOAL 2

Utilize “Odyssey” to improve collection and exchange of data and to provide the computer software foundation for public access to case information and electronic filing.

GOAL 3

Promote efficient case management of civil cases by implementation of pretrial procedures consistent with the Texas Rules of Civil Procedure, and by implementing user-friendly, information technology to assist users to gather information.

JUSTICE OF THE PEACE PRECINCT 1, PLACE 1

PERFORMANCE MEASURES	2009 ACTUAL	2010 ESTIMATED	2011 PROJECTED
Number of new criminal cases filed	4530	5140	5654
Number of civil cases filed	811	625	688
Number of civil cases disposed	511	643	707
Number of criminal cases disposed	4026	5639	6203
Arrest Warrants issued	1018	668	735
Juvenile Activity:			
Fail to attend school cases filed	118	411	452
Other Activity:			
Inquests Conducted	83	142	156
Emergency Mental Commitments	22	12	19

FUND: 100 General

ACCOUNTING UNIT: 100455100 Justice of the Peace, Pct. 1, Pl. 1

EXPENSE BUDGET

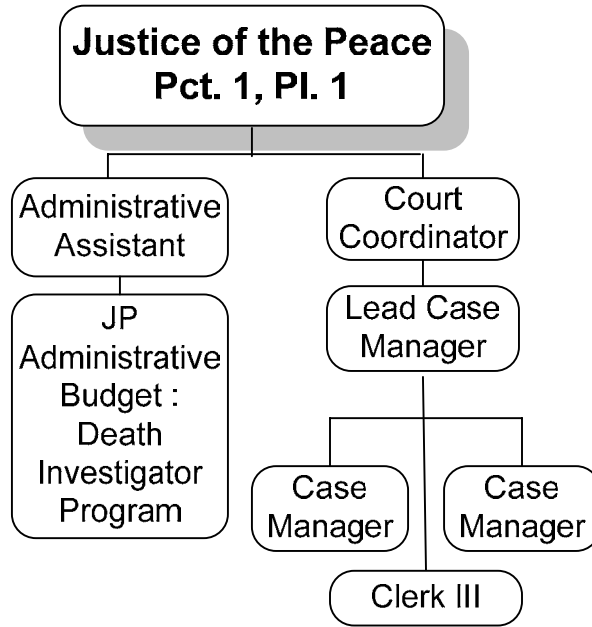
CATEGORY	2009 ACTUAL	2010 ADOPTED	2011 ADOPTED
Salaries & Personnel Cost	\$ 417,596	\$ 428,556	\$ 453,733
Operating & Training Costs	\$ 13,923	\$ 10,138	\$ 13,843
Information Technology Costs	\$ 2,538	\$ 0	\$ 0
TOTAL	\$ 434,058	\$ 438,694	\$ 467,576

2011 AUTHORIZED POSITIONS

Job Title	Job Code	Grade	Count
Justice of the Peace	J00019	G00	1
Clerk III	J07008	G07	1
Case Manager	J08077	G08	3
Administrative Assistant	J09001	G09	1
Court Coordinator	J11015	G11	1
Total Authorized Positions			7

JUSTICE OF THE PEACE PRECINCT 1, PLACE 1

ORGANIZATION CHART



JUSTICE OF THE PEACE PRECINCT 1, PLACE 2

PERFORMANCE MEASURES	2009 ACTUAL	2010 ESTIMATED	2011 PROJECTED
Number of new civil/criminal cases filed.	11,771	10,000	10,000
Number of civil/criminal cases disposed prior to Trial	8,879	6,000	6,000
Number of cases disposed at Trial.	777	600	600
Number of cases disposed after.	2,057	2,000	2,000
Average cases disposed monthly	975	1,000	1,000
Juvenile Activity:			
Fail to attend school cases	110	200	200
Juvenile Referrals	0	0	0
Contempt or Fined	211	250	200
Other Activity:			
Parent Contributing to Nonattendance	81	100	200
Inquests Conducted	50	90	90
Driver's License Suspension Hearings	46	50	20
Search Warrants	0	0	0
Arrest Warrants: Class A, B and C	1815	2,000	2,000
Magistrate Warnings	2	0	0
Emergency Mental Commitments	23	30	30

FUND: 100 General

ACCOUNTING UNIT: 100455200 Justice of the Peace, Pct. 1, Pl. 2

EXPENSE BUDGET

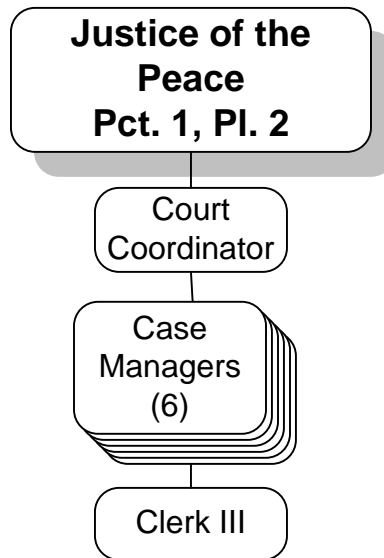
CATEGORY	2009 ACTUAL	2010 ADOPTED	2011 ADOPTED
Salaries & Personnel Costs	\$ 535,246	\$ 548,420	\$ 549,241
Operating & Training Costs	\$ 10,564	\$ 12,002	\$ 17,129
Information Technology Costs	\$ 88	\$ 0	\$ 0
TOTAL	\$ 545,899	\$ 560,422	\$ 566,370

2011 AUTHORIZED POSITIONS

Job Title	Job Code	Grade	Count
Justice of the Peace	J00019	G00	1
Justice of the Peace C793	J00019	G00	1
Clerk III	J07008	G07	1
Case Manager	J08077	G08	6
Court Coordinator	J11015	G11	1
Total Authorized Positions			10

JUSTICE OF THE PEACE, PRECINCT 1, PLACE 2

ORGANIZATION CHART



JUSTICE OF THE PEACE, PRECINCT 2

PERFORMANCE MEASURES	2009 ACTUAL	2010 PROJECTED	2011 PROJECTED
Number of new criminal cases filed	4,067	5,240	6,240
Number of new civil cases filed	2,035	1,760	2,760
Number of civil cases disposed	853	652	814
Number of criminal cases disposed	3,936	3,916	4,916
Arrest Warrants issued	1,306	904	1,500
Juvenile Activity:			
Fail to attend School Cases filed	1,086	1,124	1,500
Other Activity:			
Inquests Conducted	67	60	70
Emergency Mental Commitments	34	40	50

FUND: 100 General

ACCOUNTING UNIT: 100455300 Justice of the Peace, Pct. 2

EXPENSE BUDGET

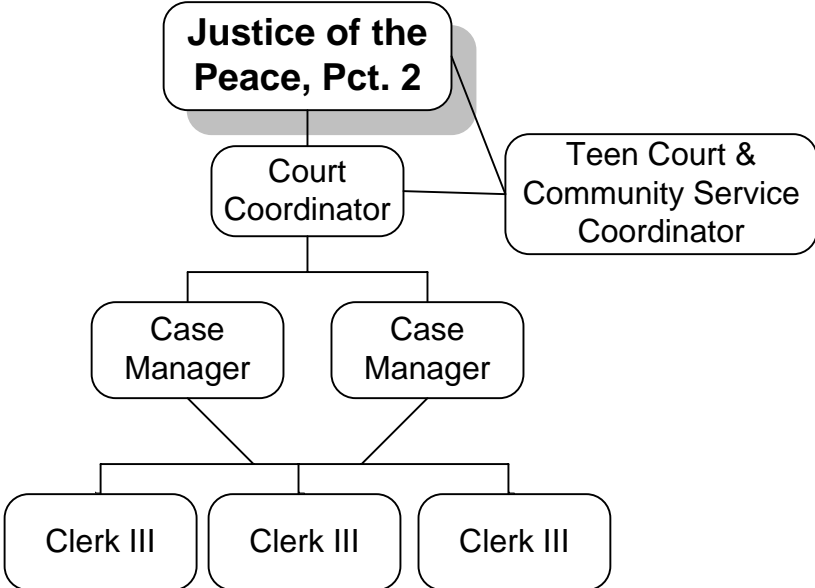
CATEGORY	2009 ACTUAL	2010 ADOPTED	2011 ADOPTED
Salaries & Personnel Costs	\$ 439,077	\$ 467,488	\$ 491,782
Operating & Training Costs	\$ 49,972	\$ 56,792	\$ 19,950
Information Technology Costs	\$ 0	\$ 0	\$ 0
TOTAL	\$ 489,050	\$ 524,280	\$ 511,732

2011 AUTHORIZED POSITIONS

Job Title	Job Code	Grade	Count
Justice of the Peace	J00019	G00	1
Teen Court Coordinator	J05023	G05	1
Clerk III	J07008	G07	4
Case Manager	J08AC	G08	1
Court Coordinator	J11015	G11	1
Total Authorized Positions			8

JUSTICE OF THE PEACE, PRECINCT 2

ORGANIZATION CHART



JUSTICE OF THE PEACE, PRECINCT 3

PERFORMANCE MEASURES	2009 ACTUAL	2010 ESTIMATED	2011 PROJECTED
Number of new criminal cases filed	21,763	18,476	19,000
Number of new civil cases filed	1,646	1,476	1,500
Number of civil cases disposed	1,402	1,440	1,400
Number of criminal cases disposed	14,613	14,054	14,000
Arrest Warrants Issued	6,197	5,184	5,000
Juvenile Activity:			
Fail to attend School Cases	1,899	1,746	1,800
Other Activity:			
Inquests Conducted	82	66	75
Emergency Mental Commitments	21	30	25

FUND: 100 General
 ACCOUNTING UNIT: 100455400 Justice of the Peace, Pct. 3

EXPENSE BUDGET

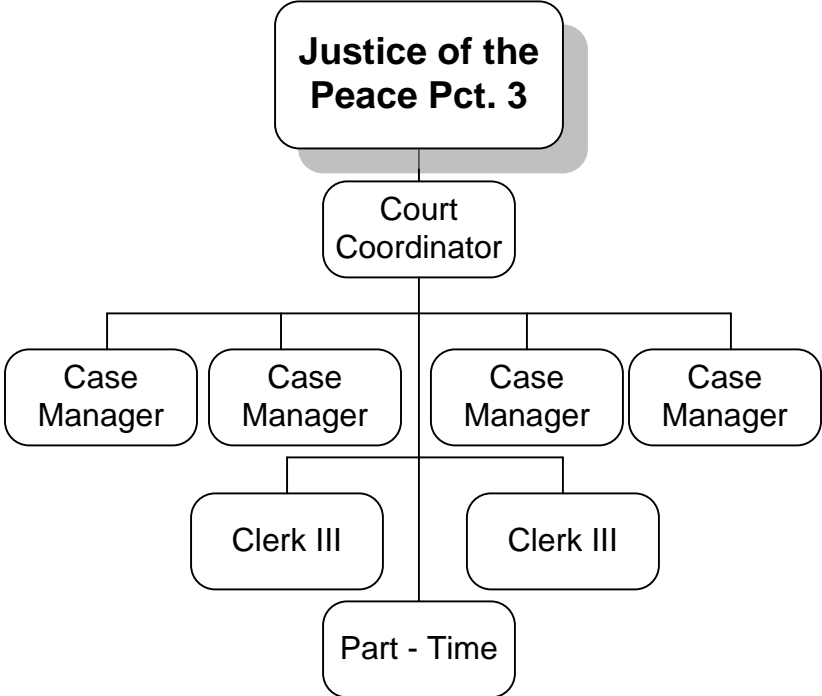
CATEGORY	2009 ACTUAL	2010 ADOPTED	2011 ADOPTED
Salaries & Personnel Costs	\$ 431,852	\$ 473,032	\$ 476,712
Operating & Training Costs	\$ 22,158	\$ 19,125	\$ 13,070
TOTAL	\$ 454,010	\$ 492,157	\$ 489,782

2011 AUTHORIZED POSITIONS

Job Title	Job Code	Grade	Count
Justice of the Peace	J00019	G00	1
Clerk III	J07008	G07	2
Case Manager	J08077	G08	4
Court Coordinator	J11015	G11	1
Total Authorized Positions			8

JUSTICE OF THE PEACE, PRECINCT 3

ORGANIZATION CHART



JUSTICE OF THE PEACE, PRECINCT 4

PERFORMANCE MEASURES	2009 ACTUAL	2010 ESTIMATED	2011 PROJECTED
Number of new civil/criminal cases filed	8,959	9,500	9,500
Number of civil/criminal cases disposed prior to trial	4,732	4,800	5,000
Number of cases disposed at trial	458	400	500
Number of cases disposed after	1,783	1,600	1,800
Average cases disposed monthly	230	560	500
Juvenile Activity:			
Fail to attend school cases	773	800	1,000
Juvenile Referrals	184	200	220
Contempt or Fined	447	500	550
Other Activity:			
Parent Contributing to Nonattendance	152	840	900
Inquests Conducted	78	90	90
Driver's License Suspension Hearings	16	20	25
Search Warrants	6	5	2
Arrest Warrants: Class A, B and C	2,165	2,200	2,500
Magistrate Warnings	3	3	3
Emergency Mental Commitments	45	50	50

FUND: 100 General

ACCOUNTING UNIT: 100455500 Justice of the Peace, Pct. 4

EXPENSE BUDGET

CATEGORY	2009 ACTUAL	2010 ADOPTED	2011 ADOPTED
Salaries & Personnel Costs	\$ 396,789	\$ 409,290	\$ 403,708
Operating & Training Costs	\$ 8,834	\$ 8,954	\$ 15,370
Information Technology Costs	\$ 0	\$ 0	\$ 0
TOTAL	\$ 405,623	\$ 418,244	\$ 419,078

2011 AUTHORIZED POSITIONS

Job Title	Job Code	Grade	Count
Justice of the Peace	J00019	G00	1
Clerk III	J07008	G07	1
Case Manager	J08077	G08	3
Court Coordinator	J11015	G11	1
Total Authorized Positions			6

JUSTICE OF THE PEACE, PRECINCT 4

ORGANIZATION CHART

