

## **VETERAN SERVICES**

### **MISSION**

The Veterans Service Office will actively promote the rights of Fort Bend County veterans and their dependents, and work collaboratively with the Department of Veterans Affairs, Texas Veterans Commission and other Veterans Organizations to ensure that they receive the benefits to which they are entitled.

### **GOALS**

#### **Incorporate New Technology**

1. Input data into VIMS (Veterans Information Management System)
2. Track claims that are prepared by the County Service Office on a monthly basis
3. Establish a link with VA's Benefits Delivery Network (BDN) by desktop and laptop.
4. Track claims, collect award data, and report expenditure information from County Service Office to the Commissioners Court on an annual basis

#### **Accreditation for Assistant Veterans Service Officer**

1. Completion of accreditation training through the Texas Veteran's Commission.
2. Establish access to the Benefits Delivery Network for Assistant Veterans Service Officer.
3. Maintain annual certification and accreditation.

#### **Add new Assistant Veterans Service Officer**

1. Provide total County-wide coverage and access to all Fort Bend County Veterans, Surviving Spouses and Dependents.
2. To handle the increase in claims within Fort Bend County.

#### **Identify elderly Homebound Veterans and Surviving Spouses**

1. Input data for Veterans and Surviving Spouses currently residing in nursing homes and assisted living facilities within VIM database.
2. Review and update data bi-annually to maintain an accurate count of Veterans and Surviving Spouses in these facilities.

#### **Increase outreach with local Veterans Organizations**

1. Schedule site visits and seminars with veterans' organization and brainstorm ways to improve services to veterans.
2. Conduct an annual forum to exchange information relative to Veterans of Fort Bend County with local Veterans Organizations.

## VETERAN SERVICES

PERFORMANCE MEASURES	2008 ACTUAL	2009 ACTUAL	2010 PROJECTED	2011 PROJECTED
Number of applicants seen by VSO	234	458	645	645
Number of Claims submitted	126	228	296	296

FUND: 100 General

ACCOUNTING UNIT: 100667100 Veterans Service

### EXPENSE BUDGET

CATEGORY	2009 ACTUAL	2010 ADOPTED	2011 ADOPTED
Salaries & Personnel Costs	\$ 181,610	\$ 229,338	\$ 225,501
Operating & Training Costs	\$ 6,956	\$ 14,125	\$ 11,964
Information Technology Costs	\$ 3,449	\$ 3,515	\$ 3,234
Capital Acquisitions	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>\$ 192,015</b>	<b>\$ 246,978</b>	<b>\$ 240,699</b>

### 2011 AUTHORIZED POSITION

Job Title	Job Code	Grade	Count
Clerk II	J06007	G06	1
Assistant Veteran Services Officer	J09085	G09	2
Veteran Services Officer	J11076	G11	1
<b>Total Authorized Positions</b>			<b>4</b>

### ORGANIZATION CHART



