



# LAURA RICHARD, COUNTY CLERK

## FORT BEND COUNTY

### FEE SCHEDULE

1422 EUGENE HEIMANN CIRCLE, RICHMOND TX 77469  
(281-341-8665)

<b>PROBATE FEES</b>		<b>EFFECTIVE January 1, 2024</b>
~Fees for issuance and service of documents shown below~		
<b>ORIGINAL FILING OF PROBATE</b>		
State Consolidated Civil Fee	Local Government Code 133.151(a)(1)	\$137.00
Local Consolidated Civil Fee	Local Government Code 135.102(a)(1)	\$223.00
	<b>*Total</b>	<b>\$360.00</b>
<b>ADVERSE ACTION (Suit in a Probate, Cross Action, Counter Claim, Objection, Contest, Intervention, Interpleader, Opposition)</b>		
State Consolidated Civil Fee	Local Government Code 133.151(a)(2)	\$45.00
Local Consolidated Civil Fee	Local Government Code 135.102(a)(2)	\$75.00
	<b>*Total</b>	<b>\$120.00</b>
<b>*ADDITIONAL FEES:</b>		
Citation Issuance (Each)	Local Government Code 118.059 and 118.052(3)(A)	\$8.00
Citation Service by Constable or Certified Mail (Each)	Local Government Code 118.131 and 118.063	\$80.00
<b>WILLS FOR SAFEKEEPING</b>		
Filing Fee	Local Government Code 118.052(3)(E)	\$5.00
	<b>*Total</b>	<b>\$5.00</b>
<b>INVENTORY, APPRAISEMENT AND LIST OF CLAIMS (AFTER 90<sup>TH</sup> DAY AFTER QUALIFICATION DATE)</b>		
(Original, Amended or Supplemental)		
Filing Fee	Local Government Code 118.052(2)(A)(i)	\$25.00
Proposed Order (after 120 days)	Local Government Code 118.101(11)	\$ 2.00
<b>DOCUMENTS CHARGED FOR AFTER ORIGINAL APPLICATION HAS BEEN ON FILE FOR 120 DAYS</b>		
Annual or Final Account (Original, Amended or Supplemental)		
Filing Fee	Local Government Code 118.052(2)(A)(iv)	\$25.00
Proposed Order	Local Government Code 118.101(11)	\$ 2.00
<b>PROBATE FEES, cont'd.</b>		
Application for Sale of Real or Personal Property (Original, Amended or Supplemental)		

Filing Fee	Local Government Code 118.052(2)(A)(v)	\$25.00
Proposed Order	Local Government Code 118.101(11)	\$ 2.00
<b>Annual or Final Report of Guardian of a Person (Original, Amended or Supplemental)</b>		
Filing Fee	Local Government Code 118.052(2)(A)(vi)	\$10.00
Proposed Order	Local Government Code 118.101(11)	\$ 2.00
Documents over 25 Pages	Excluding Inventory, Bond, Oath, Annual/Final Account, App. Sale of Real/Personal Property, Annual/Final Report	
Filing Fee	Local Government Code 118.052(2)(A)(vii)	\$25.00
Proposed Order	Local Government Code 118.101(11)	\$ 2.00
Bonds	Local Government Code 118.052(2)(A)(ii)	\$5.00
Oath	Local Government Code 118.052(2)(A)(iii)	\$ 2.00
Proposed Order	Local Government Code 118.101(11)	\$ 2.00
Jury Fee	TRCP – Rule 216	\$5.00
<b>OTHER FEES</b>		
<b>Claim Against the Estate</b>		
Filing Fee	Local Government Code 118.052(B)	\$10.00
Proposed Order	Local Government Code 118.101(11)	\$ 2.00
Searching files or records to locate a cause when the docket number is not provided	Local Government Code 118.052(3)(G)	\$5.00
Issuance of Service Documents* <b>Before</b> Judgment	Local Government Code 118.059 & 118.052(3)(A)	\$ 8.00
Issuance of Service Documents * <b>After</b> Judgment (Execution, Order of Sale, Writ, or Other Process)	Local Government Code 118.0545 & 118.052(1)(B)(ii)	\$ 8.00
Constable Service (Other than Writs)	Local Government Code 118.131 (Fee set by Commissioners Court)	\$80.00
Constable Service of All Writs and Order of Sale	Local Government Code 118.131 (Fee set by Commissioners Court)	\$180.00
Service by Certified Mail	Local Government Code 118.063	\$80.00
<b>PROBATE FEES, cont'd.</b>		

\* SERVICE DOCUMENTS: Citation, Notice, Commission to Take Deposition, Show Cause, Subpoena, Precept to Serve, Temporary Restraining Order, Process, Order of Sale, all Writs or other instrument or paper authorized or required to be issued by the Clerk

Bill of Costs	Local Government Code 118.011(c)	\$10.00
Abstract of Judgment (Issuance)	Local Government Code 118.061 & 118.052(3)(D)	\$ 2.00
Letters – Testamentary, Administration, Guardianship	Local Government Code 118.061 & 118.052(3)(D)	\$ 2.00
Certificates	Local Government Code 118.060	\$ 5.00
Non-Certified Copies (printed on paper) (for each page or part of a page)	Local Government Code 118.0605 & 118.052(3)(C)	\$1.00 per page
Non-Certified Copies (paper converted to Electronic format (for each page or part of a page)	Local Government Code 118.0605 & 118.052(3)(C)	\$1.00 per page
Non-Certified (electronic copy of an electronic document) – for each document up to 10 pages in length - \$1.00 AND For each page or part of a page over 10 pages - \$0.10	Local Government Code 118.0605 & 118.052(3)(C)(i) and 118.052(3)(C)(ii)	For each document up to 10 pages in length - \$1.00 AND For each page or part of a page over 10 pages - \$0.10
Copies (Certified)	Local Government Code 118.060 & 118.052(3)(B)	\$1.00 per page plus \$5.00 per document
Preparation of the clerk’s record for appeal	Local Government Code 118.052(3)(I)	\$1.00 per page or part of a page
Registry Fund Fee (Interest Bearing Account)	Local Government Code 117.054 & 117.055	10% of the interest
Registry Fund Fee (Non-Interest Bearing Account)	Local Government Code 117.054 & 117.055	5% of the principle
Returned Check Fee	Local Government Code 118.011(b)(1) & 118.0215 & 118.141 & 118.142	\$30.00