Instructions for searching Official Public Records:

https://www.fortbendcountytx.gov/

From the Fort Bend County homepage select **COUNTY RECORDS RESEARCH:**

This will take you to the **SEARCH DATABASES** page.
Select **Search** beside **OFFICIAL PUBLIC RECORDS**.

This will redirect you to the **COUNTY CLERK WEB ACCESS** page.

Click **OFFICIAL PUBLIC RECORDS** and then select **SEARCH REAL ESTATE INDEX**:

This will bring you to the **OFFICIAL PUBLIC RECORDS DOCUMENT ACCESS** page.
From this page you may search by **Party Name**, **Grantor**, **Grantee**, **Date Filed**, **Instrument Number**, or **Document Type**. Please remember to enter **LASTNAME** then **FIRSTNAME** for all name searches. **EX: DOE JOHN.**

**TIP:** To view **ALL** documents filed in Fort Bend County under a specific name, only fill out the PARTY NAME section and click search. Leave all other fields blank.

When you have entered the necessary information, click **SEARCH**.
This will bring up all documents filed in Fort Bend County with the criteria you entered.

Click on **VIEW** to open any documents you wish to review.

This will open a separate window with your document.

From this page you may print **unofficial copies** that will be watermarked ‘**UNOFFICIAL DOCUMENT**’, or you may purchase a “clean copy” by placing your items in your shopping basket.

**CERTIFIED** and **PLAIN COPIES** can be purchased in person at any Fort Bend County Clerk location for a fee. You may also purchase **CERTIFIED** and **PLAIN COPIES** by mailing your request to:

Fort Bend County Clerk  
301 Jackson Street  
Richmond, Texas, 77469-3108

**Plain Copy** $1.00 per page
Certified Copy $1.00 per page + $5.00 document certification fee
You can click through the pages by selecting any on the left side of the window.

If you are requesting a CERTIFIED or PLAIN COPY, please write down the INSTRUMENT NUMBER to include on the written request form.
If you want to print a **PLAIN COPY** from home, click the correct field on the right side of the screen for your needs and then click on “**Purchase clean copy ($1.00 per page)**” followed by the **Add to Basket** icon.

Once you have completed your search click on the **View Basket** icon.

Verify if everything is correct then click the **Check Out** icon.
Click the image of which type of card you are going to use:

![Credit Card Options]

Type in your information, what is in **bold** is required. When finished click the **NEXT** icon.
Verify everything is correct and click on the **PROCESS PAYMENT** icon.

Click on the **PRINT THIS PAGE** icon for your records.
And then click on the **COMBINE TO PRINT ALL ITEMS** icon.

Be sure to verify you have paper in your printer and print away!