

COUNTY COURT 6 TRIAL REQUEST FORM

CASE NUMBER: _____

STYLE: _____

ATTORNEY REQUESTING TRIAL AND EMAIL ADDRESS: _____

JURY TRIAL OR BENCH TRIAL?: _____

IF JURY TRIAL, IS THE JURY FEE PAID?: _____ (Note: Jury Trial will not be set until the Jury Fee is paid)

INTERPRETER NEEDED (Y/N)?: _____ IF YES, LIST THE LANGUAGE: _____

IF YOU KNOW THE OPPOSING PARTY'S EMAIL ADDRESS, PLEASE PROVIDE IT: _____

PLEASE FOLLOW THE COURT'S REQUIREMENTS STATED BELOW.

Provide the Court with a list of the names of all those (attorneys, litigants/defendants, and witnesses) that will be attending the trial and be specific of how each person is associated with the case. **THE COURT MUST BE NOTIFIED OF ANY CHANGES NO LATER THAN 24 HOURS BEFORE THE TRIAL.**

The scheduling party is responsible for noticing the other party/parties of the pre-trial/trial dates by regular mail and certified mail, return receipt requested. Additionally, the Notice of Pre-Trial/Trial MUST be e-filed with the County Clerk's Office.

- The Court's Uniform Scheduling Order MUST be included with the Notice of Pre-Trial/Trial, and the Notice of Pre-Trial/Trial MUST include the following:
 - The pre-trial hearing will be held via Zoom and include the Zoom meeting details (link/Meeting ID) and the Court's Zoom Instructions.
 - The trial will be heard in person in County Court at Law No. 6 at 1422 Eugene Heimann Circle, Richmond, Tx 77469.
 - The Certificate of Service must include the certified mail tracking number.

Please be advised that the hearing will not be scheduled until this form is completed and submitted to the Court Coordinator via email at Court6Civil@fortbendcountytexas.gov.

Internal Use Only:

Scheduled Hearing Date: _____

Interpreter Scheduled: _____ Name of Interpreter Scheduled: _____

Emailed Zoom Link: _____ Motion/Order Bench Queue: _____

Notice of Hearing Filed: _____