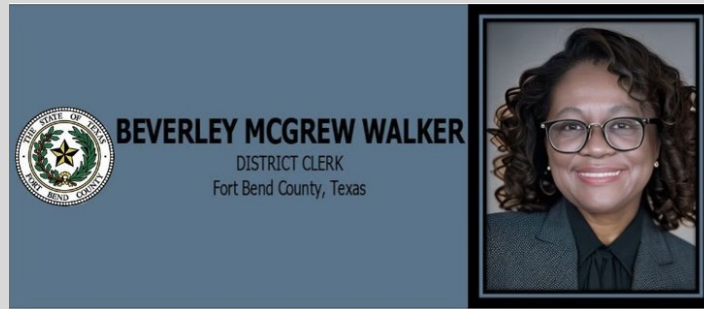


# Welcome to QuickLink Access Fort Bend County District Clerk



## Page Controls

The **Home, Shopping Cart, Add to Cart, Zoom In, Zoom Out, Next Page, Previous Page, and Help** buttons are always found on the top right of the screen.



## Search Index Books

- *Search Index Books* is used to search parties with specific details

1. To locate a specific case/party select as applicable

A screenshot of the "Search Index Books" form. The form has a title bar "Search Index Books" with a mobile menu icon. Below the title bar are five rows of input fields, each with a label and a dropdown menu: "Type:" with "Divorce Minutes" selected, "Year:" with "1918-1925" selected, "Parties:" with "Direct" selected, "Last Name:" with "D" selected, and "First Name:" with "A-Z" selected. At the bottom of the form is a "SEARCH" button.

- \* Select **Book** type
- \* Select **Year**
- \* **Parties** will default to Direct
- \* Select the first letter of the party's **Last Name**
- \* **First Name** will default to A-Z

2. Click on **SEARCH** Button

