



Election Training Courses

Equipment and Procedures Training: Introduction to Election Equipment; set up and use of the JBC, eslates, printers, hot spot and laptop computer; completion of basic paperwork; instructions for compliance with the Texas Photo Identification law; issuance of provisional ballots. This class is recommended for all new poll workers and those who have had limited experience who wish to take a refresher course. Experienced poll workers are not required to repeat this class. Students will only be paid once for attending this class. If the class is taken again as a refresher, the student will not receive additional compensation. This course requires three hours for completion. To register for this course, your Election Judge must call or email Maria Rose Gonzalez, Election & Spanish Language Program Coordinator, at (281) 341-8636

MariaRose.Gonzalez@fortbendcountytexas.gov

Due to the time and space requirements, this class is limited to twelve students. Registration is on a first come first served basis. You must be registered in order to attend this class. **Absolutely no walk-ins are allowed. Students arriving late may be turned away.** Classes are held in the Fort Bend County Elections Department training room. Rosenberg Annex 4520 Reading Rd., Rosenberg, TX 77471

Scheduled Equipment and Procedures Training Classes

DAY	Date	Time
Thursday	October 18, 2018	9:00am-12:00pm
Friday	October 19, 2018	3:00pm-6:00pm
Monday	October 22, 2018	3:00pm-6:00pm
Tuesday	October 23, 2018	10:00am-1:00pm
Wednesday	October 24, 2018	1:00pm-4:00pm
Thursday	October 25, 2018	6:00pm-9:00pm
Friday	October 26, 2018	10:00am-1:00pm
Saturday	October 27, 2018	9:00am-12:00pm
Saturday	October 27, 2018	3:30pm-6:30pm
Tuesday	October 30, 2018	9:00am-12pm
Wednesday	October 31, 2018	6:00pm-9:00pm

Mandatory Procedural Training for Election Judges: Advanced procedural training course required for all Election Judges and Alternate Judges; pick up of equipment and supplies; contacting the polling location; JBC Reconciliation Log; Zero Tally Report; statements of compensation and oaths; bilingual workers and Language Assistance Compliance; posted notices; Cancelled Booth Log; Provisional Ballots; Ballot by Mail; Voter Similar Name; Statement of Residence; Tally reports; JBC Reconciliation; eslate reports; seal logs; Combination Forms; Closing the polls and return of equipment. Registration is on a first come first served basis. You must be registered in order to attend this class. **Absolutely no walk-ins are allowed.** Only Election Judges and Alternate Judges will be registered for this class. **Students arriving late may be turned away.** To register for this course, you must call or email Maria Rose Gonzalez, Election & Spanish Language Program Coordinator, at (281) 341-8636 MariaRose.Gonzalez@fortbendcountytexas.gov Classes are held in the Fort Bend County meeting room A. Rosenberg Annex 4520 Reading Rd., Rosenberg, TX 77471.

Scheduled Mandatory Procedural Training Classes:

DAY	Date	Time
Thursday	October 25, 2018	3:00pm-5:00pm
Sunday	October 28, 2018	3:00pm-5:00pm
Thursday	November 01, 2018	9:00am-12:00pm

To register for these courses, the Election Judge must call or email Maria Rose Gonzalez, Election & Spanish Language Program Coordinator, at (281) 341-8636 MariaRose.Gonzalez@fortbendcountytexas.gov

Remember, one of your poll workers should be bilingual in Spanish.

If you are in need of poll workers, please call Maria Rose Gonzalez at 281-341-8636.