

**ORDINANCE NO. 2024-03**

**AN ORDINANCE OF THE CITY OF ROSENBERG, TEXAS, ORDERING THAT A GENERAL MUNICIPAL ELECTION BE HELD ON MAY 4, 2024, AND ORDERING A RUN-OFF ELECTION, IF REQUIRED, ON JUNE 15, 2024, FOR THE PURPOSE OF ELECTING CITY OFFICIALS; PROVIDING REQUIREMENTS FOR PLACEMENT ON THE OFFICIAL BALLOT; DESIGNATING THE COUNTY ELECTIONS ADMINISTRATOR TO CONDUCT THE ELECTIONS; DESIGNATING VOTING LOCATIONS AND HOURS; REQUIRING NOTICE OF SUCH ELECTIONS; APPOINTING THE EARLY VOTING CLERK FOR THE ELECTIONS AND PROVIDING RULES AND REQUIREMENTS FOR EARLY VOTING; CREATING AN EARLY VOTING BALLOT BOARD; ESTABLISHING THE ORDER OF NAMES ON THE BALLOT; AND PROVIDING FOR SEVERABILITY.**

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**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ROSENBERG, TEXAS:**

Section 1. In accordance with the Texas Election Code (“TEC”) and Constitution of the State of Texas, a General Municipal Election is hereby ordered to be held on Saturday, May 4, 2024, a designated “uniform election day” pursuant to Section 41.001 of the Texas Election Code (“Election Day”), for the purpose of electing the following officials of the City of Rosenberg, Texas, to a two-year term of office:

- Mayor**
- Councilor, At Large, Position 1**
- Councilor, At Large, Position 2**
- Councilor, District 1**
- Councilor, District 2**
- Councilor, District 3**
- Councilor, District 4**

Each qualified voter of the City may vote for only one candidate for Mayor, one candidate for each At Large Council Position, and one candidate for each single member District position.

Section 2. The candidate receiving a majority of the votes in the General Municipal Election for each of the offices identified in Section 1, shall be declared elected. If no candidate for an office shall receive a majority of all votes cast for such office at such Election, a run-off election between the two candidates who received the highest number of votes is hereby ordered for Saturday, June 15, 2024, a designated “uniform election day” pursuant to Section 41.001 of the TEC (the “Run-off Election”).

Section 3. No person’s name shall be placed upon the official ballot as a candidate for any of the above referenced positions unless such person has filed his or her sworn application, as provided by Section 143.007 of the TEC, with the City Secretary at the City of Rosenberg City Hall, 2110 4th Street, Rosenberg, Texas 77471, not later than five o’clock (5:00) p.m. on Friday, February 16, 2024. The City Secretary shall note on the face of each application the date and time of its filing. Each application shall include the office the candidate is seeking and the number of the position or district the candidate is seeking, if applicable.

Section 4. The election precincts for the Election shall consist of the territory within the boundaries of the City situated within one or more County election precincts, as set forth in Exhibit A attached hereto and incorporated herein. The voting location for voting on Election Day for each election precinct shall be as set forth in Exhibit A, or at such other locations as hereafter may be designated by the County Elections Administrator as provided in the Joint Election Agreement. On Election Day, and on the day of the Run-Off Election, the polls shall be open from 7:00 a.m. to 7:00 p.m.

Section 5. The General Municipal Election, and the Run-off Election, if required, ordered hereby shall be conducted by the County Elections Administrator

pursuant to that certain Joint Election Agreement and Contract for Election Services, dated Tuesday, February 6, 2024 (the “2024 Election Services Contract”), by and between the City and the County Elections Administrator of Fort Bend County, Texas (the “County Elections Administrator”). The County Elections Administrator shall appoint election judges, alternate election judges, and clerks, pursuant to the 2024 Election Services Contract. The City Secretary is hereby authorized and directed to provide a copy of this Ordinance to the County Elections Administrator.

Section 6. Pursuant to the 2024 Election Services Contract, Mr. John Oldham, the County Elections Administrator, is hereby appointed clerk for early voting; appointments of deputy clerks for early voting by the County Elections Administrator shall be in accordance with Section 83.001, *et seq.*, of the TEC.

The deadline to hand-deliver an application for a ballot by mail (ABBM) is Tuesday, April 23, 2024. The last day for the early voting clerk to receive applications for a ballot to be voted by mail via mail (regardless of postmarked date), fax, common or contract carrier, or email, is Tuesday, April 23, 2024, in accordance with the TEC Sec. 84.007(c). If a voter submits an ABBM mail via fax or email, the Early Voting Clerk must receive an original or a copy with a wet signature via mail within four (4) business days of the submission of the fax or email, in accordance with TEC Sec. 84.07(b-1). ABBM's shall be mailed, fax, emailed, or delivered by common or contract carrier to:

Mailing Address:  
Mr. John Oldham  
County Elections Administrator  
Fort Bend County Elections Division  
301 Jackson St  
Richmond, Texas 77469

Physical Address (common or contract carrier):

Mr. John Oldham  
County Elections Administrator  
Fort Bend County Elections Division  
4520 Reading Road, Suite A  
Rosenberg, Texas 77471

Telephone: 281-341-8670

Fax: 281-341-4418

Email: [vote@fortbendcountytexas.gov](mailto:vote@fortbendcountytexas.gov)

Website: [www.fortbendvotes.org](http://www.fortbendvotes.org)

who shall, upon approval of the application, provide balloting materials to the voter in accordance with the TEC.

Early voting for the General Municipal Election, and the Run-off Election, if required, shall be conducted by personal appearance at the locations, at the times and on the days as set forth or in Exhibit B attached hereto and incorporated herein, or at such other locations as hereafter may be designated by the County Elections Administrator as provided in the Joint Election Agreement.

Section 7. Pursuant to the provisions of the TEC, an Early Voting Ballot Board is hereby created, which shall consist of a presiding judge and clerks as appointed by the County Elections Administrator. The Early Voting Ballot Board shall perform such functions and shall have such duties as are provided for by the TEC. In addition, the counting station for all ballots cast in such Elections shall be operated by the County Elections Administrator and such clerks as shall be necessary to count the ballots and to prepare Election returns in accordance with the provisions of TEC Chapter 65.

Section 8. Voting at the General Municipal Election, and the Run-off Election, if required, and early voting therefor, shall be by the use of the Fort Bend County voting

systems and ballots approved pursuant to the standards provided for in TEC Chapter 123.

Section 9. Pursuant to TEC Chapter 146, write-in votes cast in a municipal election shall not be counted unless the name written in appears on the list of write-in candidates. To be entitled to a place on the list of write-in candidates, a candidate must make a declaration of write-in candidacy. Such declaration is to be filed with the City Secretary not later than five o'clock (5:00) p.m. on Tuesday, February 20, 2024, and all of said declarations shall be on a form as prescribed by the Secretary of State.

Section 10. The order in which the names of the candidates are to be printed on the ballots for the General Municipal Election, and the Run-off Election, if required, shall be determined by a drawing conducted by the City Secretary, as provided by TEC Section 52.094. The City Secretary shall post a notice in her office of the date, hour, and place of drawing. Such notice shall remain posted continuously for seventy-two (72) hours immediately preceding the scheduled time of such drawing, and personal notice shall also be given to any candidate who makes a written request for such notice and furnishes to the City Secretary a self-addressed, stamped envelope. Each candidate involved in such drawing, or his or her designated representative, shall have the right to be present and observe the drawing.

Section 11. Notice of these Elections shall be given in accordance with the provisions of the TEC and returns of such notice shall be made as provided for in said Code. The Mayor shall issue all necessary orders and writs for such Elections and returns of such Elections shall be made to the City Secretary immediately after the closing of the polls.

Section 12. Such Elections shall be held in accordance with the TEC, as amended.

Section 13. That in the event any clause, phrase, provision, sentence or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Rosenberg, Texas declares that it would have passed each and every part of the same notwithstanding the omission of any part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

PASSED AND APPROVED by a vote of 7 "ayes" in favor, 0 "noes" against and 0 "abstentions" on this first and final reading in full compliance with the provisions of Section 3.10 of the Charter of the City of Rosenberg on the 6<sup>th</sup> day of February 2024.

ATTEST:

  
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Danyel Swint, TRMC, City Secretary

APPROVED:

  
\_\_\_\_\_  
Kevin Raines, Mayor

APPROVED AS TO FORM:

  
\_\_\_\_\_  
CITY ATTORNEY  
Randle Law Office Ltd., L.L.P.

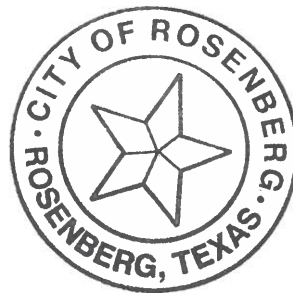


Exhibit "A" to Ordinance No. 2024-03  
SUBJECT TO CHANGE BY THE COUNTY ELECTIONS ADMINISTRATOR

May 4, 2024

General Special Election

Fort Bend County, Texas

Election Day Polling Places

COUNTYWIDE POLLING PLACE	Voting Location	ADDRESS	CITY	ZIP
BAPS Shri Swaminarayan Mandir	Dining Room Hall-Front	1150 Brand Ln	STAFFORD, TX	77477
Beasley City Hall	City Hall back Boardroom	319 S. Third Street	BEASLEY, TX	77417
Bowie Middle School	Main Hallway by Gym	700 Plantation Dr	RICHMOND, TX	77406
Brazos Bend Baptist Church	Education Building	22311 FM 762 Rd	NEEDVILLE, TX	77461
Briar Chase Missionary Bapt Ch.	Fellowship hall	16000 Blueridge Rd	MISSOURI CITY, TX	77489
Chasewood Clubhouse	Level 1 (Clubhouse Facility)	7622 Chasewood Dr	MISSOURI CITY, TX	77489
Cinco Ranch Branch Library	Meeting Room	2620 Commercial Center Blvd.	KATY, TX	77494
Clayton Oaks Assisted Living	Activity Room "Big"	21175 Southwest Freeway	RICHMOND, TX	77469
Clements High School	Auditorium Lobby	4200 Elkins Rd	SUGAR LAND, TX	77479
Commonwealth Clubhouse	Clubhouse	4330 Knightsbridge Blvd	SUGAR LAND, TX	77479
Crawford High School	TBD	801 Caldwell Ranch Road	ROSHARON, TX	77583
Elkins High School	Front lobby	7007 Knights Ct	MISSOURI CITY, TX	77459
Fairgrounds Bldg D	Main Room	4310 Highway 36 S	ROSENBERG, TX	77471
Farmhouse at Harvest Green	Event Hall	3400 Harvest Corner Drive	RICHMOND, TX	77406
Fort Bend ISD Admin Building	Lobby	16431 Lexington Blvd	SUGAR LAND, TX	77498
Four Corners Community Center	Sprint Room	15700 Old Richmond Road	SUGAR LAND, TX	77498
Garcia Middle School	Gym Area Hallway	18550 Old Richmond Rd	SUGAR LAND, TX	77478
George Bush High School	Gym Foyer	6707 FM 1464 RD	RICHMOND, TX	77407
George Memorial Library	Large Meeting Room, 1st Floor	1001 Golfview Dr	RICHMOND, TX	77469
Great Oaks Baptist Church	Parish Hall	7101 FM 2759 Rd	RICHMOND, TX	77469
Hightower High School	Front Lobby	3333 Hurricane Ln	MISSOURI CITY, TX	77459
Hunters Glen Elementary School	Gym	695 Independence Blvd	MISSOURI CITY, TX	77459
Imperial Park Recreation Center	Meeting Room	234 Matlage Way	SUGAR LAND, TX	77478
Jacks Conference Center	Main Room	3232 Austin Pkwy	SUGAR LAND, TX	77479
Jones Creek Ranch Park	Main Room	7714 FM 359 Rd	RICHMOND, TX	77406
Jordan High School	Gym Lobby	27500 Fulshear Bend Dr	FULSHEAR, TX	77441
Kempner High School	Side hallway thru student park	14777 Voss Rd	SUGAR LAND, TX	77498
Kendleton Church of God	ED Building	619 FM 2919 Rd	KENDLETON, TX	77417
Kroger Riverstone	Community Room	18861 University Blvd	SUGAR LAND, TX	77479
Lake Olympia Club House	Ballroom	180 Island Blvd	MISSOURI CITY, TX	77459
Lakes of Bella Terra Rec Center	TBD	11620 W Torino Reale Dr.	RICHMOND, TX	77406
Lantern Lane Elementary School	cafeteria	3323 Mission Valley Dr	MISSOURI CITY, TX	77459
Lexington Creek Elementary School	Gymnasium	2335 Dulles Ave	MISSOURI CITY, TX	77459
Living Word Lutheran Church	Life Center - Courtyard Side	3700 South Mason Road	KATY, TX	77450
Lost Creek Conference Center	Main Room	3703 Lost Creek Blvd	SUGAR LAND, TX	77478
M.R. Massey Admin. Bldg.	Event Space	1570 W. Sycamore Rd	FRESNO, TX	77545
Maryam Islamic Center	Multi-purpose Area/Room	504 Sartartia Rd	SUGAR LAND, TX	77479
Meadows Place City Hall	Council Chambers	1 Troyan Dr	MEADOWS PLACE, TX	77477
Mission Bend Library	Meeting Room	8421 Addicks Clodine Rd	HOUSTON, TX	77083
Missouri City Baptist Church	Multipurpose Building	16816 Quail Park Dr	MISSOURI CITY, TX	77489
Missouri City Visitors Center	Main Room	1522 Texas Parkway	MISSOURI CITY, TX	77489
Mustang Community Center	Classroom	4521 FM 521 Rd	FRESNO, TX	77545
Orchard City Hall	Room # 7	9714 Kibler	ORCHARD, TX	77464
Pecan Grove MUD Admin Bldg	Main Conference Room	751 Pitts Road	RICHMOND, TX	77406
Pinnacle Senior Center	Multi-purpose Room	5525 Hobby St	HOUSTON, TX	77053
Quail Valley Elementary School	Foyer of Gym	3500 Quail Village Dr	MISSOURI CITY, TX	77459



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May 4, 2024

General Special Election

Fort Bend County, Texas

Election Day Polling Places

Quail Valley Fund Office	Board Room	3603 Glenn Lakes Ln	MISSOURI CITY, TX	77459
Randle High School	Front of Auditorium	7600 Koeblen Road	RICHMOND, TX	77469
Reese Tech Ctr	B116 - Physical Therapy Room	12300 University Blvd	SUGAR LAND, TX	77479
Richmond Water Mnt. Facility	1st room to the right	110 N 8th St	RICHMOND, TX	77469
Ridge Point High School	Gym Foyer	500 Waters Lake Blvd.	MISSOURI CITY, TX	77459
Ridgegate Community Ass'n	Main Room	5855 West Ridgecreek Dr	HOUSTON, TX	77489
Ridgemont Early Childhood Ctr	Extended Day Room	5353 Ridgecreek Circle	HOUSTON, TX	77053
River Park Recreation Ctr.	Rec Center	5875 Summit Crk Drive	SUGAR LAND, TX	77479
Road and Bridge (Needville)	Meeting Room	3743 School St	NEEDVILLE, TX	77461
Roberts Middle School	9th Grade Annex - Gym	9230 Charger Way	FULSHEAR, TX	77441
Rosenberg Annex Building	varies	4520 Reading Rd	ROSENBERG, TX	77471
Rosenberg City Hall	Court Room	2110 4th Street	ROSENBERG, TX	77471
Sartartia Middle School	Front Area	8125 Homeward Way	SUGAR LAND, TX	77479
Seven Lakes High School	PAC Lobby or Gym Lobby	9251 S Fry Rd	KATY, TX	77494
Sienna Annex	Community Room	5855 Sienna Springs Way	MISSOURI CITY, TX	77459
Simonton City Hall	Meeting Room	35011 FM 1093	SIMONTON, TX	77476
Stafford City Hall	Large Conference Room	2610 S Main St	STAFFORD, TX	77477
Sugar Lakes Clubhouse	Clubhouse	930 Sugar Lakes Dr	SUGAR LAND, TX	77478
Sugar Land Branch Library	Meeting Room	550 Eldridge Rd	SUGAR LAND, TX	77478
Sugar Land Church of God	Fellowship Hall	1715 Eldridge Rd	SUGAR LAND, TX	77478
Sugar Land City Hall	Lobby	2700 Town Center Blvd N	SUGAR LAND, TX	77479
Thompsons City Hall	Community Center	520 Thompson Oil Field Road	THOMPSONS, TX	77481
Townwest Towne Hall	Main Room	10322 Old Towne Ln	SUGAR LAND, TX	77498
University Branch Library	Meeting Room 1	14010 University Blvd	SUGAR LAND, TX	77479
Vadtal Dham Swaminarayan Temple	Back Conf Room	10825 Clodine Road	RICHMOND, TX	77407
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**Fort Bend County Early Voting Schedule**  
**May 4, 2024 City/School/Mud Election**  
*Programa de votación anticipada del condado de Fort Bend*  
*4 de mayo de 2024 Elección de ciudad/escuela/MUD*

Early Voting Location	Hours( <i>Horas</i> )			
	Monday-Friday April 22-26, 2024 ( <i>lunes-viernes</i> ) (22-26 de abril, 2024)	Saturday April 27, 2024 ( <i>sabado</i> ) (27 de abril, 2024)	Sunday April 28, 2024 ( <i>domingo</i> ) (28 de mayo, 2024)	Monday-Tuesday April 29-30, 2024 ( <i>lunes- martes</i> ) (2-3 de mayo, 2024)
Beasley City Hall 319 S 3rd Street, Beasley				
Bowie Middle School 700 Plantation Dr, Richmond				
Chasewood Clubhouse 7622 Chasewood Dr, Missouri City				
Cinco Ranch Branch Library 2620 Commercial Center Blvd, Katy				
Commonwealth Clubhouse 4330 Knightsbridge Blvd, Sugar Land				
Crawford High School 801 Caldwell Ranch Blvd, Rosharon				
Fort Bend ISD Administration Bldg. 16431 Lexington Blvd, Sugar Land				
Four Corners Community Center 15700 Old Richmond Rd, Sugar Land				
George Memorial Library 1001 Golfview Dr, Richmond				
Hightower High. School 3333 Hurricane Ln, Missouri City				
Jacks Conference Center 3232 Austin Pkwy, Sugar Land	All Sites open	All Sites open	All Sites	All Sites open
Kroger Riverstone 18861 University Blvd, Sugar Land	7:00 a.m.	8:00 a.m.		7:00 a.m.
Lakes of Bella Terra Clubhouse 11620 W Torino Real Dr, Richmond	To	To	CLOSED	To
Lost Creek Conference Center 3703 Lost Creek Blvd, Sugar Land	7:00 p.m	5:00 p.m	( <i>Cerrado</i> )	7:00 p.m
Missouri City Visitors Center 1522 Texas Pkwy, Missouri City				
Quail Valley Fund Office 3603 Glenn Lakes Ln, Missouri City				
Reese Technical Center 12300 University Dr, Sugar Land				
Road and Bridge (Needville) 3743 School St, Needville				
Roberts Middle School 9320 Charger Way, Fulshear				
Rosenberg Annex Building (Main Early Voting Site) 4520 Reading Rd, Rosenberg				
Sienna Annex 5855 Sienna Springs Way, Missouri City				
Stafford City Hall 2610 South Main, Stafford				
Sugar Land Branch Library 550 Eldridge Rd, Sugar Land				
Sugar Land City Hall 2700 Town Center Blvd N, Sugar Land				