

**SAMPLE
ONLY**

**Inspection for
Care Facilities**

Facility Name: _____ Phone #: _____

Address: _____

Owner / Operator: _____

TDPRS Licensing Representative: _____ License # _____

Number of Individuals / Children: _____ (1-6) _____ (7-12) _____ (More Than 12)

Type of Facility: Day Care _____ Head Start _____ Institution _____ Foster Home _____ Emergency Shelter _____
Halfway House _____ Other (Specify) _____

Inspection Purpose: Requested _____ Other (Specify) _____

“√” Indicates Compliance

“X” Indicates a Deficiency:

“N/A” Indicates Not Applicable

<u>BUILDING / EQUIPMENT</u>		<u>WATER SUPPLY</u>	
1. Establishment clean and well maintained		29. Public Water Supply / Private Well (circle one)	
2. Furniture and equipment safe / sturdy / good repair		30. Currently Meets TCEQ Standards	
3. Glass in sliding doors clearly marked		31. Backflow devices installed	
4. Stairs, porches, and platforms equipped with railings		32. Water fountains with angled jet head	
5. Each child has own bed, bunk, cot, or mat		33. Common drinking cups not allowed	
6. Beds kept clean and comfortable		<u>WASTE WATER</u>	
7. Bed linens changed and washed as needed, at least weekly		34. Public Sewage System / On-site Sewage Facility (circle one)	
8. Cots/ mats laundered / sanitized between uses		35. On-site Sewage Facility functions properly	
9. Mattresses have covers or protectors		36. No evidence of effluent surfacing	
10. Storage available for each child's / person's possessions		<u>SOLID WASTE DISPOSAL</u>	
11. Child-proof covers on accessible electrical outlets		37. Adequate number of covered garbage containers	
<u>PLAYGROUND & OUTDOOR AREAS</u>		38. Garbage stored outside in proper enclosures	
12. Soft surface material provided		39. Garbage containers and enclosures kept clean	
13. Equipment in good repair		<u>INSECTS AND RODENTS</u>	
14. Area free of hazards		40. No breeding sources for insects or rodent harborage	
<u>VENTILATION / LIGHTING / HEATING</u>		41. No evidence of insects or rodents inside facility	
15. Adequate lighting		42. Pesticides properly used	
16. Room temperature satisfactory		<u>PETS</u>	
17. No objectionable odors or excess humidity		43. Pets have documented vaccinations	
18. Windows and doors used for ventilation screened		44. Pet living quarters clean	
19. Gas appliances vented		45. Animal feces removed from play areas	
<u>TOILET FACILITIES</u>		46. Stray animals not present	
20. Bathrooms located inside facility (except Therapeutic Camps)		<u>OTHER OPERATIONS</u>	
21. Bathrooms clean and properly maintained		47. Toxic & Hazardous substances properly stored, labeled, used	
22. Adequate ratio / number of toilets, showers, and lavatories		48. Medications properly labeled, stored and used	
23. Hot and cold water available for hand washing		49. Swimming pools fenced with latching gates	
24. Soap / sanitary hand drying and toilet paper available		50. Swimming pools properly maintained	
25. Bathrooms have easily cleanable surfaces		51. Swimming pool chlorine log maintained	
26. Toilet facilities provided for infants		52. Outdoor areas clean, well drained, and maintained	
27. Potty chairs emptied, washed and sanitized after each use		<u>FOOD OPERATIONS</u>	
28. Proper diaper changing procedures		53. If operated in accordance with State Food Establishment Rules (Separate inspection form)	

Comments: _____

Inspected by: _____

Care Facility Official: _____

Printed Name: _____

Printed Name: _____

Date: _____

Date: _____

ENVIRONMENTAL HEALTH CONSIDERATIONS FOR CARE FACILITIES

Building / Equipment

- Buildings, structures and grounds must be maintained, clean, and in good repair so that they are not hazardous to the health and safety of the occupants.
- Outdoor areas must be well drained with no standing water or surfacing effluent.
- Equipment and furniture must be safe, sturdy, and kept in good repair.
- Glass in sliding glass doors must be clearly marked with decals or other materials placed at children's eye level.
- Stairs, porches, and platforms more than two feet above the ground or floor must not be slippery and have railings the children can reach.
- Playgrounds and playground equipment should be maintained in a safe and sanitary manner in accordance with the U.S. Consumer Product Safety Commission standards.
- Access to flammable and poisonous substances must be permitted only to children whom facility staff have evaluated as capable and likely to use such substances responsibly. Poisonous substances must be stored separately from food and medications.
- Each child must have his own bed, bunk, cot, mat, and linens.
- Beds must be kept clean and comfortable.
- Linens must be changed as often as needed for cleanliness and sanitation or at least once a week.
- Bedding, including cots and mats, must be laundered or otherwise sanitized between assignments to different children.
- Personal storage space must be provided for each child's clothing and possessions. Children who are able to look after their own needs must have individual storage space in their bedrooms for clothing and possessions.
- The temperature of hot water available to children within a daycare facility must be controlled by a thermostat so that the water temperature is no higher than 120 degrees Fahrenheit.
- There must be child-proof covers or safety outlets for electrical outlets accessible to children younger than five years.

Ventilation / Lighting / Heating

- There must be adequate light and ventilation provided.
- Room temperature should be comfortable.
- Noxious odors should be identified and the cause corrected. Excess humidity should be avoided to prevent fungal growth.
- Windows and doors used for ventilation must be screened.
- Gas appliances should be vented to the outside.

Toilet Facilities

- Bathrooms should be located inside the facility, except for Therapeutic Camps.
- Bathrooms should be kept clean, and properly maintained in a safe and sanitary manner.
- The facility must have one lavatory, one tub or shower with hot and cold running water, and one toilet for every eight children (24-hour facilities).
- Hot and cold water through a mixing faucet should be available for hand washing.
- Toilet paper should be available for each toilet.
- Soap and a sanitary means of drying hands should be available for every lavatory.
- Bathrooms should be constructed so that all surfaces are easily cleanable.
- Potty chairs must be sanitized after each child's use.

Water Supply

- There must be a supply of drinking water supplied in a safe and sanitary manner and meeting the standards of the Texas Commission on Environmental Quality.
- Water fountains should be maintained in good condition and the jet heads angled upward. The stream of water should not spill onto the floor.
- The use of common drinking cups is prohibited.

Waste Water

- There must be a sewage system that is sanitary and meets the standards of the Texas Commission on Environmental Quality. When possible, the facility must be connected to a public system.

Solid Waste Disposal

- All garbage must be kept and managed as necessary in order to maintain sanitary conditions inside and outside the facility.
- Garbage containers should be stored outside of play areas.

Insects and Rodents

- Appropriate measures must be taken to keep the facility free of rodents, insects, and stray animals.
- Pesticides, used only by the owner, should be properly stored away from the children, and used in accordance with label directions.
- All other pest control work must be done by someone licensed by the Structural Pest Control Board (SPCB).

Pets

- All animals on the premises, including pets and livestock, must be vaccinated and treated according to a licensed veterinarian's recommendations to protect the children's health. Documentation of vaccinations and treatment for animals must be on file at the facility.
- Pet living areas should be kept clean.
- Animal feces should be removed from play areas immediately.
- Stray animals should not be present on the premises.

Swimming Pools

- Swimming pools should be fenced with latching gates and pool should be properly maintained.