



# Fort Bend County Fire Marshal's Office

1521 Eugene Heimann Circle, #114  
Richmond, Tx 77469  
(281) 238-1500

**Email:**  
[firemarshal@Fortbendcountytexas.gov](mailto:firemarshal@Fortbendcountytexas.gov)

FMO PERMIT NUMBER: \_\_\_\_\_  
 DEVELOPMENT PERMIT NUMBER: \_\_\_\_\_  
 DATE PAYMENT RECEIVED: \_\_\_\_\_  
 PAYMENT NUMBER: \_\_\_\_\_  
 TOTAL AMOUNT: \_\_\_\_\_  
 RECEIVED BY: \_\_\_\_\_

## OPERATIONAL PERMIT APPLICATION EFFECTIVE 10/01/2023

The following fees are hereby established for obtaining permits from the Fort Bend County Fire Marshal's Office. Acceptable forms of payment are paper checks or money orders (made out to Fort Bend County). Fees will be paid prior to the start of the particular process for which the fee is charged. All fees paid to the Fort Bend County Fire Marshal's Office are non-refundable. A submittal is not considered complete until all required documentation, including payment, is received. The total fee for commercial building permits is made up from three separate fees; the plan review fee, the building permit and inspection fee, and the final inspection and Certificate of Compliance fee.

<b>New Construction</b>	<b>New Owner (COC Inspection)</b>
<b>Remodel</b>	<b>Build Out</b>
<b>Re-Inspection:</b> Re-inspection fee will be paid prior to re-scheduling next inspection. The fee also covers failure to show up for a scheduled fire inspection without prior notice or if a scheduled fire, inspection is not canceled within 1/2-business day of the scheduled time and date. <b>-\$250</b>	

BUILDING PERMITS AND COMMERCIAL OCCUPANCIES	Cost	Quantity	Total
<b>Carnivals and Fairs (IFC 2021 - 105.5.5)</b> This fee covers the inspections of the carnival rides and grounds. <ul style="list-style-type: none"> <li>1 to 5 rides (\$200)</li> <li>6 to 10 rides (\$400)</li> <li>11 or more rides (\$600)</li> </ul>			
<b>Cryogenic Fluids (IFC 2021 - 105.5.11)</b> An operational permit is required to produce, store, transport on site, use, handle or dispense cryogenic fluids in excess of the amounts listed in Table 105.5.11 of the IFC 2021. Operational permits shall be renewed annually.	\$300		
<b>Dry Cleaning (IFC 105.5.13)</b> Dry cleaning operations require an operational permit to engage in the business of dry cleaning or to change to a more hazardous cleaning solvent used in existing dry-cleaning equipment. Operational permits shall be renewed annually.	\$300		
<b>Exhibits and Trade Shows (IFC 2021 -105.5.15)</b> An operational permit is required to operate exhibits and trade shows.	\$300		
<b>High Piled Storage (IFC 2021 - 105.5.24)</b> An operational permit is required to use a building or portion thereof with more than 500 square feet (46 m2), including aisles, of high-piled storage, high-piled storage operational permits shall be renewed annually. High-piled storage is defined in the IFC 2021.	\$300		
<b>Mobile Food Preparation Vehicles (IFC 2021 – 105.5.32)</b> Mobile food preparation vehicles (MFU's) require an operational permit to operate in the unincorporated area of Fort Bend County. This includes those vehicles that operate in a fixed location or mobile from location to location. Mobile food vehicles permit shall be renewed on an annual basis or if the vehicle has any change from the approved inspection. The annual permit expires on the last day of the calendar year.	\$300		
<b>Places of Assembly with an Occupant Load of 310 or More (ICF 2021 – 105.5.39)</b> An operational permit is required to operate a place of assembly, which has an occupant load of 301 or more. This permit requirement shall include but is not limited to any location that allows service and consumption of alcohol on premises regardless of the determined maximum occupant load. Places of Assembly operational permits shall be renewed on an annual basis.	\$300		

Project/Facility Name: _____	Submitting Company: _____
Address: _____	Address: _____
City: _____ State: _____ Zip: _____	City: _____ State: _____ Zip: _____
Phone: _____	Contact/Phone: _____
Email: _____	Email: _____
Site Contact (Print Name) _____	Person Submitting (Print Name): _____