



# Fort Bend County Fire Marshal's Office

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Richmond, Tx 77469  
(281) 238-1500  
**Email:**  
[firemarshal@Fortbendcountytx.gov](mailto:firemarshal@Fortbendcountytx.gov)

FMO PERMIT NUMBER: \_\_\_\_\_  
 DEVELOPMENT PERMIT NUMBER: \_\_\_\_\_  
 DATE PAYMENT RECEIVED: \_\_\_\_\_  
 PAYMENT NUMBER: \_\_\_\_\_  
 TOTAL AMOUNT: \_\_\_\_\_  
 RECEIVED BY: \_\_\_\_\_

## SUPPLEMENTAL PERMITS

**EFFECTIVE 10/01/2023**

The following fees are hereby established for obtaining permits from the Fort Bend County Fire Marshal's Office. Acceptable forms of payment are paper checks or money orders (made out to Fort Bend County). Fees will be paid prior to the start of the particular process for which the fee is charged. All fees paid to the Fort Bend County Fire Marshal's Office are non-refundable. A submittal is not considered complete until all required documentation, including payment, is received. The total fee for commercial building permits is made up from three separate fees; the plan review fee, the building permit and inspection fee, and the final inspection and Certificate of Compliance fee.

<b>New Construction</b>	<b>New Owner (COC Inspection)</b>
<b>Remodel</b>	<b>Build Out</b>
<b>Re-Inspection:</b> Re-inspection fee will be paid prior to re-scheduling next inspection. The fee also covers failure to show up for a scheduled fire inspection without prior notice or if a scheduled fire, inspection is not canceled within 1/2-business day of the scheduled time and date. <b>-\$250</b>	

SUPPLEMENTAL INSPECTION	Cost	Quantity	Total
<b>Electronic Entrance Gates Permit/Card Access Control</b> Fee covers the plan review and initial inspection that meets Fire Code and all local requirements. (\$250 + (\$1.00 x _____))	\$250 + \$1.00 per device		
<b>Mass Gathering Permit/Outdoor Music Festival Permit (for Fire Code Compliance Only)</b> This fee is for the processing of a mass gathering and/or outdoor music festival permit application the required site inspection, and the processing of the associated documents required to obtain Commissioners Court approval. If the permit application is not submitted within the timeline defined by state statute, fees will be tripled if lesser timeline can still be accommodated. This fee is in addition to the filing fee as defined by statute.	\$200		
<b>Tent Permit</b> This fee is for registration and inspection of tents and membrane structures. Valid up to 90 days or determined by the code official. (No permits required for tents and membrane structures under 400 Sq. Ft. as defined in Section 105.7.25 in the adopted fire code. *)	\$200		
<b>Each request for a variance from the Fort Bend County Fire Code will be treated as a separate variance request. A separate fee will be charged for each request.</b> This covers submittal in a formal letter request and review by the Fire Marshal. All variances will be reviewed and placed on Commissioners Court for approval. The fee covers the administration review and Court review. The fee covers each variances individual challenge in a fire code permitted project.	\$250		
<b>Fire and Life Safety Inspection</b> This fee will be assessed for all fire and life safety inspections conducted by county fire marshal personnel to ensure a building or occupancy is in compliance with the adopted fire code, state laws and County Commissioner's Court Orders. This fee is applicable for each building inspected. Time to be estimated at time of request.	\$250		
<b>Emergency responder radio coverage system permits (per system):</b> This fee covers plan review, inspections, and witnessing the acceptance testing of emergency responder radio coverage systems and related equipment.	\$250 per system		
<b>Junk Yard/ Salvage Permit</b> This fee is for the processing of a Junkyard/Salvage application that required site inspection, and the processing of the associated documents required to obtain Commissioners Court approval.	\$25		
<b>Work without Permit</b> 3 X Regular Permit Fee	\$****		

Project/Facility Name: \_\_\_\_\_ Submitting Company: \_\_\_\_\_  
 Address: \_\_\_\_\_ Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_ Zip: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Contact/Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_ Email: \_\_\_\_\_  
 Site Contact (Print Name) \_\_\_\_\_ Person Submitting (Print Name): \_\_\_\_\_