

**RFP 25-001**  
**Term Contract for Inmate Medical Services**  
**Q&A #1**

Question 1: How long have the Medical Director, Mid-Level Provider (NP/PA), Psychiatrist, and Psychiatric Nurse Practitioner been on staff?

- a. Are these positions filled with direct contractor (Wellpath) personnel or with another third-party sub-contractor?

*Answer: Dr. Prekash (Medical Doctor) – 5 months; Dr. Kirkland (Medical Doctor) – 5 months; Dr. Mundin (Psychiatrist) – 4.5 years; NP Soland (Full-time Medical NP/Part-time Psych NP) – 6 years; NP Osbourne (Part-time Medical NP) – 6 months; NP Bailey (Part-time Medical NP) – 9 years.*

- a) *All of these providers are employees of the vendor and not hired as contract positions.*

Question 2: Please provide the current compensation rates for the contracted health staff by all positions, broken down by base hourly (or salary) rate, shift differentials, and all associated benefits:

- a. Providers (MD, DO, NP, PA)  
b. Nurses (RN, LVN)  
c. Mental Health Professionals  
d. Other Healthcare Staff  
e. Administrative Support Staff

*Answer: Hourly/salary rates are determined by the vendor. Please see pay scale ranges attached to the RFP.*

Question 3: Is the current vendor currently utilizing third-party/agency nurses? If so:

- a. How often?  
b. Which staffing agencies are utilized?  
c. What are the billing rates?

*Answer: No; a) N/A, b) N/A, c) N/A*

Question 4: Please provide a list of all off-site service providers and whether they are paid through contracted agreements (please provide agreements), or are they billed at Medicare/Medicaid rates.

*Answer: Off-site service providers are in partnership with the medical vendor, not the county. The rates are negotiated by the vendor with the provider. Medicare/Medicaid rates are desired. The off-site provider is paid by the vendor and the cost is passed through to the county.*

Question 5: Please provide the current contracted personnel vacancies the current health services provider has, by position, including the duration of the vacancy.

*Answer: N/A (No vacancies).*

Question 6: Please provide the health services staffing compliance rates by month for all contracted positions throughout the duration of the current contract.

*Answer: Aug. 2023: 103.4, Sept. 2023: 91.0, Oct. 2023: 90.8, Nov. 2023: 90.2, Dec. 2023: 92.7, Jan. 2024: 90.8, Feb. 2024: 90.0, Mar. 2024: 93.8. (The system does not currently provide data before August 2023.*

Question 7: Please provide a copy of a medical services invoice that demonstrates how services are itemized and billed to Fort Bend County by the current contractor.

a. Does the County have any recommended changes for improvement to how services are invoiced?

*Answer: **Monthly Invoice***

*The monthly invoice has the estimated monthly direct expense amount listed and the monthly management fee listed and the total is provided. These amounts are what is agreed upon in the contract.*

***Quarterly True-up***

*Billed each quarter. The invoice will contain information showing the billed amount for each month and the actual cost per month. This will determine if Fort Bend County owes money to the provider or if a credit is issued.*

a. *No recommendations for improvement are requested. Detailed billing may be requested. No actual copies of invoices will be provided with this questionnaire.*

Question 8: Section 37.3 (pg. 34) requests respondents to propose an annual Management Fee, and estimated/anticipated “pass-through” costs in a budget for fiscal year 2025, 2026, and 2027. Line 37.3.2 lists Professional Fees.

a. Please Provide a list of all items the current contractor and previous contractor has included in category 37.3.2 - Professional Fees.

*Answer: 1. Telemedicine related to non-emergency hospital send-outs.  
2. On-site physical therapy.*

Question 9: Please provide the current staffing plan, number of hours provided per week, and shift schedule, to include:

- a. The level and number of providers including hours per week
- b. The number of nurses to include the breakdown of RNs and LPN
- c. The number of other healthcare staff (CMTs, Medical Records Clerk, etc.)
- d. The number of mental health staff/psychiatry

*Answer: See attached copy of the current staffing matrix.*

Question 10: What is the current Jail Management System in use?

*Answer: Tiburon*

Question 11: Please provide the vendor/agency for the following services.

- a. Lab
- b. Mobile X-ray
- c. Mobile Dialysis
- d. Any other specialty services performed on-site

*Answer: a) Labcorp, b) Trident, c) Five-Star, d) N/A*

Question 12: During the site visit it was mentioned there is a room within the medical spaces set up to provide mobile dialysis services. Please provide the average number of dialysis patients per week that receive services for the past two-year timeframe.

*Answer: 1 inmate (3/week)*

Question 13: Does the County's medical program currently incorporate any telemedicine and/or tele-psychiatry? If yes, please provide a list (including age) of equipment, if any, that will remain and be available to the selected Contractor.

*Answer: Yes, Telemedicine is utilized for the decision to send out inmates for emergency room treatment that is not precluded from the emergency level of care that requires immediate transport.*

## Exhibit C STAFFING MATRIX

Fort Bend County Texas									
Day Shift									
POSITION	Mon	Tues	Wed	Thur	Fri	Sat	Sun	Hrs/Week	FTEs
Health Services Administrator	8	8	8	8	8			40	1.000
Administrative Assistant	8	8	8	8	8			40	1.000
Medical Director	2	2	2	2	2			10	0.250
Nurse Practitioner/PA	8	8	8	8	8	8	8	56	1.400
Director of Nursing	8	8	8	8	8			40	1.000
Registered Nurse	36	36	36	36	36	36	36	252	6.300
Licensed Vocational Nurse	34	32	34	32	32	24	24	212	5.300
Licensed Vocational Nurse (Transport)	8	8	8	8	8			40	1.000
Licensed Vocational Nurse (Pharmacy Manager)	8	8	8	8	8			40	1.000
Medical Records Clerk	8	8	8	8	8			40	1.000
Dentist	8	8	8	8	8			40	1.000
Dental Assistant	8	8	8	8	8			40	1.000
Mental Health Professional	32	32	32	32	32	16	16	192	4.800
Mental Health Coordinator	8	8	8	8	8			40	1.000
Discharge Planner/ Case Manager	16	16	16	16	16			80	2.000
Psychiatrist	8	8			8			24	0.600
Psych Tech	24	24	24	24	24	24	24	168	4.200
Psych NP			6	6				12	0.300
<b>Total Hours/FTE - Day</b>								<b>1366</b>	<b>34.15</b>
Evening Shift									
Mental Health Professional	8	8	8	8	8	6	6	52	1.300
<b>Total Hours/FTE - Evening</b>								<b>52</b>	<b>1.30</b>
Night Shift									
Registered Nurse	24	24	24	24	24	24	24	168	4.200
Licensed Vocational Nurse	36	36	36	36	36	36	36	252	6.300
<b>Total Hours/FTE - Night</b>								<b>420</b>	<b>10.50</b>
Weekly Total									
<b>TOTAL HOURS/FTE - Per Week</b>								<b>1,838</b>	<b>45.95</b>