

Lieutenant Exam Letter of Intent
March 2023

You must use only this form any alterations/ modifications to this form will not be accepted.
Please email Letter of Intent to: Civilservicecommission@fortbendcountytexas.gov

**Exam Date: March 20, 2023 at 1:30 pm doors open at 1:00 pm doors close at 1:30 pm no
later entry accepted**
DEADLINE: March 14, 2023 at 12 Noon

APPLICANT: _____
LAST NAME/ FIRST NAME CELL PHONE EMAIL

TCOLE PID #: _____ Division: _____

Date of Hire without a break in service: _____

Minimum Job Requirements: A Bachelor's Degree or High School Diploma/ GED and Advanced TCOLE Certification, 5 years' experience in law enforcement with 2 years supervisory experience. You are not required to have the Enforcement Flying Armed Certification.

You may only earn TCOLE or College points, NOT BOTH.

TCOLE Proficiency Certificate:

COLLEGE: ___ Advanced/ H.S. or GED ___ Master
 ___ Bachelors ___ Masters ___ Ph.D

By my signature below, I hereby certify that in accordance with The Fort Bend County Sheriff's Office Civil Service Rules and Regulations and the Sheriff's Office Minimum Job Requirements, I meet the requirements for the rank of **Lieutenant**. **I confirm that I am not currently on placement/ disciplinary probation five working days prior to the date on which the examination is administered.** I understand that the SO HR department will confirm my eligibility to participate in the CSC promotional process. I also certify that all information provided on this form is correct and I understand that failure to follow instructions may result in a rejection of the application. Upon receipt of your application, you will receive an email from the Civil Service Coordinator verifying receipt of your letter of intent. **If you decide to withdraw your letter you must do so five (5) days prior to the deadline date March 14, 2023.**

Signature Date

**Lieutenant Exam Announcement
March 2023**

The Lieutenant Written Exam is scheduled for March 20, 2023, location Gus George Academy, classroom # 2, doors open at 1:00 pm and will be closed for testing at 1:30 pm, no late entry will be accepted. Please find the below recommended study materials as chosen by the Sheriff's Office. It is recommended that you purchase/ rent and/ or borrow both books to prepare for the written exam. If you intend to participate in the promotional process it is recommended that you start your preparation as soon as possible.

Recommended study materials selected by the Sheriff's Office

1. General Orders updated as of January 13, 2023
2. Police Leadership and Supervision by Blaine Locklair

ISBN-10:1304112756

ISBN-13:978-1304112750



3. LEAD for God's Sake! By Todd Gongwer and foreword by Urban Meyer

ISBN-10:1414370563

ISBN-13:978-1414370569

