

Sergeant Letter of Intent
March 2023

You must use only this form any alterations/ modifications to this form will not be accepted.

DEADLINE: March 14, 2023 by 12 Noon

EXAM DATE: March 20, 2023 at 9 am doors open at 8:30 am not late entry will be accepted.

Please email or hand deliver:

The Fort Bend County Sheriff's Office

Civil Service Commission 281-341-8590

Physical Address: Gus George Academy suite 222

Civilservicecommission@fortbendcountytx.gov

APPLICANT: _____
LAST NAME/ FIRST NAME **CELL PHONE** **EMAIL**

TCOLE PID #: _____ BADGE # _____

You MUST PROVIDE YOUR most recent date of full time employment with FBCSO:

Minimum Job Requirements: You must have completed 24 months cumulative service within the past 30 months as an employee of the FBCSO, no later than 5 working days prior to the date on which the written test is administered. You must also meet the minimum job requirements per the job description.

You may only earn TCOLE or College points, NOT BOTH. The highest point value will be used, select only one below.

TCOLE Peace Officer/ no College point:

___ Intermediate ___ Advanced ___ Master

COLLEGE:

___ AA/ Basic TCOLE ___ Bachelors ___ Masters ___ Ph.D

___ 60 College Credit hours with a GPA of 2.0 (C) or higher and Basic TCOLE

By my signature below, I hereby certify that in accordance with The Fort Bend County Sheriff's Office Civil Service Rules and Regulations and the Sheriff's Office Minimum Job Requirements, I meet the requirements for the rank of **Sergeant**. I confirm that I am not currently on placement/ disciplinary probation five working days prior to the date on which the examination is administered. I understand that the SO HR department will confirm my eligibility to participate in the CSC promotional process. I also certify that all information provided on this form is correct and I understand that failure to follow instructions may result in a rejection of the application. Upon receipt of your application, you will receive an email from the Civil Service Coordinator verifying receipt of your letter of intent. **If you decided to withdraw your Letter you must do so by the March 14, 2023.**

Signature Date

SERGEANT WRITTEN EXAM

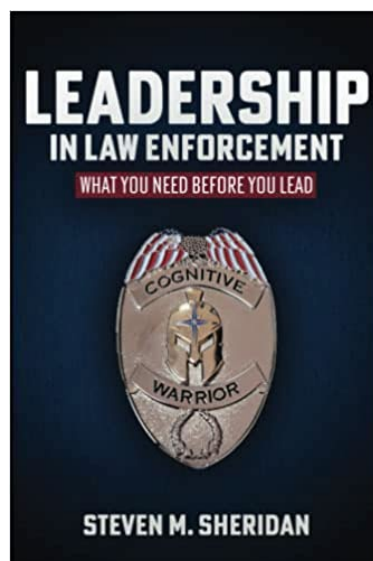
March 2023

The Sergeant Written Exam is scheduled for March 20, 2023, location Gus George Academy, classroom 2, doors open at 8:30 am and will be closed for testing at 9 am, no late entry will be accepted. Please find the below recommended study materials as chosen by the Sheriff's Office. It is recommended that you purchase/ rent and/ or borrow both books to prepare for the written exam. If you intend to participate in the promotional process it is recommended that you start your preparation as soon as possible.

RECOMMENDED STUDY MATERIALS

Both books were selected by the Sheriff's Office and are available on Amazon.

1. Most recent General Orders as of January 13, 2023
2. Leadership In Law Enforcement: What You Need Before You Lead, by Steven M. Sheridan/ ISBN-13: 979-8839662308



3. **Servant Leadership: Discover the 10 Essential Skills To Unlock Your Team Performance And Become an Amazing Servant Leader, by Robert Stewart/ ISBN-13: 979-8364479082**

