**TAX CERTIFICATE REQUEST FORM**

$10.00 FEE REQUIRED AT TIME OF REQUEST PER ACCOUNT NUMBER(S)

RESEARCH WILL NOT START UNTIL PAYMENT IS RECEIVED; LIMIT 5 PER SHEET

*NAME/ADDRESS OF ______________________________ *REQUEST DATE: __________________________
REQUESTOR: ____________________________________________
__________________________________________
____________________________

*CONTACT PERSON: ____________________ *PHONE #: ________________________________

*COMPLETED TAX CERTIFICATE TO BE: MAILED ☐ PICKED UP ☐

| IS THIS TAX CERTIFICATE FOR CLEARANCE OF A PLAT THROUGH FORT BEND COUNTY COMMISSIONERS COURT? |
| YES ☐ NO ☐ |

If yes, please visit the link below for instructions on requesting a Map Clearance Tax Certificate.


**IN-PERSON DROP OFFS:**
- If a Tax Certificate has been issued within the same tax year and no changes have been made we will be able to issue on site; limit for onsite issuance is “5” accounts.
- If there has not been a Tax Certificate within the same tax year or request is more than “5” accounts; your request will be processed in the order of which it was received.

**MAIL IN REQUESTS:**
Your request will be processed in the order of which it was received.

**PLEASE COMPLETE THE INFORMATION BELOW INDICATING EACH ACCOUNT NUMBER**

1.) ACCOUNT #: __________________________________________
    CERTIFIED OWNER: ______________________________________

2.) ACCOUNT #: __________________________________________
    CERTIFIED OWNER: ______________________________________

3.) ACCOUNT #: __________________________________________
    CERTIFIED OWNER: ______________________________________

4.) ACCOUNT #: __________________________________________
    CERTIFIED OWNER: ______________________________________

5.) ACCOUNT #: __________________________________________
    CERTIFIED OWNER: ______________________________________

COMMENTS: ____________________________________________

________________________________________

**STATEMENT: EQUAL EMPLOYMENT OPPORTUNITY STATEMENT**

FORT BEND COUNTY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, NATIONAL ORIGIN, SEX, RELIGION, AGE OR DISABILITY IN EMPLOYMENT OR THE PROVISION OF SERVICES