FORT BEND COUNTY COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT -COMMUNITY JUSTICE ASSISTANCE DIVISION FUNDED PROGRAM FUNDS

ANNUAL FINANCIAL AND COMPLIANCE REPORT

August 31, 2010

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INDEPENDENT AUDITORS' REPORT

Michael Enax, Director Fort Bend County Community Supervision and Corrections Department Fort Bend County, Texas

We have audited the accompanying combined financial statements of the Fort Bend County Community Supervision and Corrections Department, and the combining and individual funds of the Fort Bend County Community Supervision and Corrections Department as of and for the year ended August 31, 2010, as listed in the table of contents. These financial statements are the responsibility of the Fort Bend County Community Supervision and Corrections Department's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1, the financial statements are prepared using the prescribed basis of accounting that demonstrates compliance with the Texas Department of Criminal Justice – Community Justice Assistance Division's financial reporting requirements, which is a comprehensive basis of accounting other than generally accepted accounting principles.

As discussed in Note 1, the financial statements present only the Fort Bend County Community Supervision and Corrections Department, and are not intended to present fairly the financial position of Fort Bend County, Texas, and the results of its operations in conformity with generally accepted accounting principles.

In our opinion, the combined financial statements referred to in the first paragraph present fairly, in all material respects, the financial position of the Fort Bend County Community Supervision and Corrections Department as of August 31, 2010, and the results of its operations for the year ended, in conformity with the basis of accounting described in the Notes. Also, in our opinion, the combining and individual funds referred to above present fairly, in all material respects, the financial position of each of the individual funds of the Fort Bend County Community Supervision and Corrections Department, as of August 31, 2010, and the results of operation of such funds for the year then ended in conformity with the basis of accounting described in the Notes.

In accordance with *Government Auditing Standards*, we have also issued our report dated February 1, 2011, on our consideration of the Fort Bend County Community Supervision and Corrections Department's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of

internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

This report is intended solely for the information and use of management, others within the organization, the Fort Bend County Community Supervision and Corrections Department, and the Texas Department of Criminal Justice – Community Justice Assistance Division and is not intended to be and should not be used by anyone other than these specified parties.

Saltapa (o.

Sugar Land, Texas February 1, 2011

Financial Statements

FORT BEND COUNTY COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT

COMBINED STATEMENT OF FINANCIAL POSITION

August 31, 2010

	Su	Basic pervision	mmunity rrections	 iversion rogram	FAIP/ ider 75	 Total
Assets						
Cash and Cash Equivalents	\$	889,137	\$ 67,232	\$ 40,736	\$ 19,934	\$ 1,017,039
Due from TDCJ-CJAD		5,343				5,343
Fees Receivable		225,544	18,279			243,823
Other Receivable		1,346	 	 	 	 1,346
Total Assets	\$	1,121,370	\$ 85,511	\$ 40,736	\$ 19,934	\$ 1,267,551
Liabilities						
Accounts Payable	\$	51,330	\$ 10,993	\$	\$ 16,812	\$ 79,135
Accrued Payroll		72,802	13,591	20,952	3,105	110,450
Due to TDCJ-CJAD		1,140	 26	 7	 	 1,173
Total Liabilities		125,272	 24,610	 20,959	 19,917	 190,758
Fund Balance						
Fund Balance at August 31, 2010		996,098	 60,901	 19,777	 17	 1,076,793
Total Liabilities and Fund Balance	\$	1,121,370	\$ 85,511	\$ 40,736	\$ 19,934	\$ 1,267,551

FORT BEND COUNTY COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT

COMBINED STATEMENT OF REVENUE, EXPENDITURES

AND CHANGES IN FUND BALANCE

For the year ended August 31, 2010

	Basic Supervision	Community Corrections	Diversion Program	TAIP/ Rider 75	Total
Revenue					
State Aid	\$ 950,589	\$ 565,735	\$ 701,015	\$ 483,064	\$ 2,700,403
State Aid: SAFPF	9,467				9,467
Rider 80 State Aid	44,711	14,732	17,276	1,820	78,539
Community Supervision Fees	2,020,667				2,020,667
Payments by Program Participants	349,217	180,455			529,672
Interest Income	24,376				24,376
Other Revenue	14,340				14,340
Total Revenue	3,413,367	760,922	718,291	484,884	5,377,464
Expenditures					
Salaries and Fringe Benefits	2,566,972	566,191	760,453	115,563	4,009,179
Rider 80 Salaries & Related Fringe	44,711	14,732	17,276	1,820	78,539
Travel and Furnished Transportation	32,329				32,329
Contract Services	182,321	65,197		370,794	618,312
Professional Fees	180,088	4,222	5,253	3,690	193,253
Supplies and Operating Expenses	137,459	6,500			143,959
Equipment	17,078				17,078
Total Expenditures	3,160,958	656,842	782,982	491,867	5,092,649
Excess of Revenue over (under)					
Expenditures	252,409	104,080	(64,691)	(6,983)	284,815
Fund Balances - September 1, 2009	791,978				791,978
Interfund Transfer In (Out)	(48,289)	(43,179)	84,468	7,000	
Fund Balance - August 31, 2010	\$ 996,098	\$ 60,901	\$ 19,777	\$ 17	\$ 1,076,793

FORT BEND COUNTY COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT ALL COMMUNITY CORRECTION FUNDS COMBINING STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES For the year ended August 31, 2010

	Pre-Trial		Non English Speaking		Sex Offender		Total	
Revenue								
State Aid	\$	208,112	\$	161,563	\$	196,060	\$	565,735
Rider 80 State Aid		4,567		4,859		5,306		14,732
Payments by Program Participants		180,455						180,455
Total Revenue		393,134		166,422		201,366		760,922
Expenditures		250 075		150 144		165.072		566 101
Salaries and Fringe Benefits		250,075		150,144		165,972		566,191
Rider 80 Salaries & Related Fringe		4,567		4,859		5,306		14,732
Contract Services		57,332				7,865		65,197
Professional Fees		1,561		1,212		1,449		4,222
Supplies and Operating Expenses		6,500						6,500
Total Expenditures		320,035		156,215		180,592		656,842
Excess of Revenue over								
Expenditures		73,099		10,207		20,774		104,080
Fund Balances - September 1, 2009								
Interfund Transfer Out		(43,179)						(43,179)
Fund Balances - August 31, 2010	\$	29,920	\$	10,207	\$	20,774	\$	60,901

FORT BEND COUNTY COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT

BASIC SUPERVISION

STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET, ACTUAL, AND PRIOR YEAR For the year ended August 31, 2010

	2010 Budget	2010 Actual	Variance Favorable (Unfavorable)	2009 Actual
Revenue				
State Aid	\$ 950,589	\$ 950,589	\$	\$ 973,803
State Aid: SAFPF	4,124	9,467	5,343	54,227
Rider 80 State Aid	47,027	44,711	(2,316)	
Community Supervision Fees	1,970,000	2,020,667	50,667	1,820,961
Payments by Program Participants	300,500	349,217	48,717	308,969
Interest Income	27,000	24,376	(2,624)	29,957
Other Revenue	7,800	14,340	6,540	7,702
Total Revenue	3,307,040	3,413,367	106,327	3,195,619
Expenditures				
Salaries and Fringe Benefits	2,766,896	2,566,972	199,924	2,449,558
Rider 80 Salaries & Related Fringe	47,027	44,711	2,316	
Travel and Furnished Transportation	89,000	32,329	56,671	120,559
Contract Services	250,000	182,321	67,679	185,854
Professional Fees	204,593	180,088	24,505	177,727
Supplies and Operating Expenses	639,915	137,459	502,456	189,815
Utilities	8,000		8,000	
Equipment	22,600	17,078	5,522	114,403
Total Expenditures	4,028,031	3,160,958	867,073	3,237,916
Excess of Revenue over (under)				
Expenditures	(720,991)	252,409	973,400	(42,297)
Fund Balance - September 1, 2009	791,978	791,978		895,865
Prior Period Adjustment				(23,175)
Interfund Transfer Out	(70,987)	(48,289)	22,698	(21,123)
Fund Balance Before Refund to TDCJ-CJAD Refund Due to TDCJ-CJAD		996,098	996,098	809,270 (17,292)
Fund Balance - August 31, 2010	\$	\$ 996,098	\$ 996,098	\$ 791,978

FORT BEND COUNTY COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT COMMUNITY CORRECTIONS PROGRAM

PRE-TRIAL INTERVENTION

STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET, ACTUAL, AND PRIOR YEAR

For the year ended August 31, 2010

		Variance						
	2010	2010	Favorable	2009				
	Budget	Actual	(Unfavorable)	Actual				
Revenue								
State Aid	\$ 208,112	\$ 208,112	\$	\$ 237,938				
Rider 80 State Aid	4,640	4,567	(73)					
Payments by Program Participants	165,000	180,455	15,455	152,857				
Total Revenue	377,752	393,134	15,382	390,795				
Expenditures								
Salaries and Fringe Benefits	251,512	250,075	1,437	248,908				
Rider 80 Salaries & Related Fringe	4,640	4,567	73	,				
Contract Services	70,306	57,332	12,974	55,881				
Professional Fees	1,561	1,561		1,779				
Supplies and Operating Expenses	6,554	6,500	54	44,025				
Total Expenditures	334,573	320,035	14,538	350,593				
Excess of Revenue over								
Expenditures	43,179	73,099	29,920	40,202				
Fund Balance - September 1, 2009				74,732				
Interfund Transfer Out	(43,179)	(43,179)		(74,327)				
Fund Balance Before Refund to TDCJ-CJAD		29,920	29,920	40,607				
Refund Due to TDCJ-CJAD				(40,607)				
Fund Balance - August 31, 2010	\$	\$ 29,920	\$ 29,920	\$				

FORT BEND COUNTY COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT COMMUNITY CORRECTIONS PROGRAM NON-ENGLISH SPEAKING CASELOAD STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET, ACTUAL, AND PRIOR YEAR For the year ended August 31, 2010

	2010 Budget			2009 Actual	
Revenue State Aid	\$ 161,563	\$ 161,563	\$	\$ 150,400	
Rider 80 State Aid	¢ 101,505 5,192	4,859	φ (333)	φ 150,400	
Total Revenue	166,755	166,422	(333)	150,400	
Expenditures					
Salaries and Fringe Benefits	160,351	150,144	10,207	153,101	
Rider 80 Salaries & Related Fringe	5,192	4,859	333		
Professional Fees	1,212	1,212		1,128	
Supplies and Operating Expenses				5,540	
Total Expenditures	166,755	156,215	10,540	159,769	
Excess of Revenue over					
Expenditures		10,207	10,207	(9,369)	
Fund Balance - September 1, 2009				11,394	
Fund Balance Before Refund to TDCJ-CJAD		10,207	10,207	2,025	
Refund Due to TDCJ-CJAD				(2,025)	
Fund Balance - August 31, 2010	\$	\$ 10,207	\$ 10,207	\$	

FORT BEND COUNTY COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT COMMUNITY CORRECTIONS PROGRAM SEX OFFENDER CASELOAD STATEMENT OF REVENUE, EXPENDITURES AND CHANGES

IN FUND BALANCE - BUDGET, ACTUAL, AND PRIOR YEAR

For the year ended August 31, 2010

	2010 Budget				Variance Favorable (Unfavorable)		2009 Actual	
Revenue								
State Aid	\$ 196	,060	\$ 196,060	\$		\$	161,418	
Rider 80 State Aid	5	,210	 5,306		96			
Total Revenue	201	,270	 201,366		96		161,418	
Expenditures								
Salaries and Fringe Benefits	167	,717	165,972		1,745		156,461	
Rider 80 Salaries & Related Fringe	5	,210	5,306		(96)			
Contract Services	22	,056	7,865		14,191		8,721	
Professional Fees	1	,449	1,449				1,211	
Supplies and Operating Expenses	4	,838			4,838			
Total Expenditures	201	,270	 180,592		20,678		166,393	
Excess of Revenue over								
Expenditures			20,774		20,774		(4,975)	
Fund Balance - September 1, 2009							20,147	
Interfund Transfer Out			 				(12,456)	
Fund Balance Before Refund to TDCJ-CJAD			20,774		20,774		2,716	
Refund Due to TDCJ-CJAD							(2,716)	
Fund Balance - August 31, 2010	\$		\$ 20,774	\$	20,774	\$		

FORT BEND COUNTY COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT DIVERSION PROGRAM AFTERCARE CASELOAD

STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET, ACTUAL, AND PRIOR YEAR For the year ended August 31, 2010

For the year ended August 31, 2010

	2010			2010	Fa	vorable	2009
]	Budget	Actual		(Unfavorable)		Actual
Revenue							
State Aid	\$	83,165	\$	83,165	\$		
Total Revenue		83,165		83,165			
Expenditures							
Salaries and Fringe Benefits		82,541		70,264		12,277	
Professional Fees		624		624			
Total Expenditures		83,165		70,888		12,277	
Excess of Revenue over							
Expenditures				12,277		12,277	
Fund Balance - September 1, 2009							
Fund Balance - August 31, 2010	\$		\$	12,277	\$	12,277	\$

DRUG COURT

STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET, ACTUAL, AND PRIOR YEAR For the year ended August 31, 2010

	2010 Budget				Fav	riance vorable avorable)	2009 Actual	
Revenue								
State Aid	\$	92,638	\$	92,638	\$		\$	88,511
Rider 80 State Aid		1,689		1,689				
Total Revenue		94,327		94,327				88,511
Expenditures								
Salaries and Fringe Benefits		118,514		117,389		1,125		109,944
Rider 80 Salaries & Related Fringe		1,689		1,689				
Professional Fees		695		695				664
Supplies and Operating Expenses		1,422				1,422		
Total Expenditures		122,320		119,773		2,547		110,608
Excess of Revenue under								
Expenditures		(27,993)		(25,446)		2,547		(22,097)
Fund Balance - September 1, 2009								2,242
Interfund Transfer In		27,993		27,993				19,855
Fund Balance - August 31, 2010	\$		\$	2,547	\$	2,547	\$	

MENTAL IMPAIRED CASELOAD STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET, ACTUAL, AND PRIOR YEAR For the year ended August 31, 2010

Variance 2010 2010 Favorable 2009 (Unfavorable) Budget Actual Actual Revenue State Aid \$ 83,136 \$ 83,136 \$ \$ 83,136 Rider 80 State Aid 3,302 3,301 1 86,437 86,438 1 83,136 **Total Revenue** Expenditures Salaries and Fringe Benefits 104,087 411 102,829 103,676 Rider 80 Salaries & Related Fringe 3,301 3,302 (1) **Professional Fees** 624 624 108,012 107,602 410 103,453 **Total Expenditures Excess of Revenue under** Expenditures (21,575) (21, 164)411 (20, 317)Fund Balance - September 1, 2009 2,843 Interfund Transfer In 21,575 21,575 17,474 Fund Balance - August 31, 2010 \$ \$ 411 \$ 411 \$

624

PROGRESSIVE SANCTIONS

STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET, ACTUAL, AND PRIOR YEAR For the year ended August 31, 2010

			Variance		
	2010	2010	Favorable	2009	
	Budget	Actual	(Unfavorable)	Actual	
Revenue					
State Aid	\$ 337,260	\$ 337,260	\$	\$ 329,892	
Rider 80 State Aid	9,235	8,872	(363)		
Total Revenue	346,495	346,132	(363)	329,892	
Expenditures					
Salaries and Fringe Benefits	371,770	364,434	7,336	398,885	
Rider 80 Salaries & Related Fringe	9,235	8,872	363		
Professional Fees	2,529	2,529		2,474	
Total Expenditures	383,534	375,835	7,699	401,359	
Excess of Revenue under					
Expenditures	(37,039)	(29,703)	7,336	(71,467)	
Fund Balance - September 1, 2009				12,774	
Prior Period Adjustment				435	
Interfund Transfer In	37,039	31,500	(5,539)	58,258	
Fund Balance - August 31, 2010	\$	\$ 1,797	\$ 1,797	\$	

SUBSTANCE ABUSE CASELOAD STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET, ACTUAL, AND PRIOR YEAR For the year ended August 31, 2010

				Va	ariance		
	2010 2010		2010	Favorable (Unfavorable)			2009
	 Budget	Actual				Actual	
Revenue							
State Aid	\$ 104,816	\$	104,816	\$		\$	110,270
Rider 80 State Aid	3,422		3,413		(9)		
Total Revenue	108,238		108,229		(9)		110,270
Expenditures							
Salaries and Fringe Benefits	108,684		104,690		3,994		119,547
Rider 80 Salaries & Related Fringe	3,422		3,413		9		
Professional Fees	781		781				827
Supplies and Operating Expenses	2,832				2,832		
Total Expenditures	 115,719		108,884		6,835		120,374
Excess of Revenue under							
Expenditures	(7,481)		(655)		6,826		(10,104)
Fund Balance - September 1, 2009							1,434
Interfund Transfer In	 7,481		3,400		(4,081)		8,670
Fund Balance - August 31, 2010	\$ 	\$	2,745	\$	2,745	\$	

FORT BEND COUNTY COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT

TREATMENT ALTERNATIVE TO INCARCERATION/RIDER 75 *STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET, ACTUAL, AND PRIOR YEAR For the year ended August 31, 2010*

		2010		2010		ariance		2000
	2010 Budget		2010 Actual		Favorable (Unfavorable)		2009 Actual	
		Duugei		Actual	(011	lavol able)		Actual
Revenue								
State Aid	\$	483,064	\$	483,064	\$		\$	539,008
Rider 80 State Aid		1,821		1,820		(1)		
Total Revenue		484,885		484,884		(1)		539,008
Expenditures								
Salaries and Fringe Benefits		116,619		115,563		1,056		108,623
Rider 80 Salaries & Related Fringe		1,821		1,820		1		
Contract Services		382,833		370,794		12,039		659,405
Professional Fees		3,690		3,690				4,043
Total Expenditures		504,963		491,867		13,096		772,071
Excess of Revenue under								
Expenditures		(20,078)		(6,983)		13,095		(233,063)
Fund Balance - September 1, 2009								346,250
Prior Period Adjustment								175
Interfund Transfer In		20,078		7,000		(13,078)		
Fund Balance Before Refund to TDCJ-CJAD				17		17		113,362
Refund Due to TDCJ-CJAD								(113,362)
Fund Balance - August 31, 2010	\$		\$	17	\$	17	\$	

Note 1 - Summary of Significant Accounting Policies

A. Reporting Entity

The accompanying financial statements include only certain special revenue funds of Fort Bend County, Texas, which include the Texas Department of Criminal Justice Community Justice Assistance Division Funded Programs (CJAD Programs) administered by the Fort Bend County Community Supervision and Corrections Department (Department). These financial statements include the Department's revenue, local fees collected for its use, and the expenditure of those funds. All other financial activities and funds of the Department and of Fort Bend County, Texas (County), the primary government of which the Department is a part, have been excluded from these financial statements.

B. Fund Accounting

The accounts of individual CJAD Programs are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprises its assets, liabilities, fund balances, revenues and expenditures.

C. Basis of Accounting

The accounts of these funds are maintained, and the financial statements have been prepared, on the modified accrual basis of accounting. Under this basis of accounting, revenues are recognized when they become susceptible to accrual (i.e., both measurable and available) and expenditures are recognized in the accounting period in which the fund liability is incurred. Available means collected within the current year or soon enough thereafter to be used to pay the liabilities of the current year. TDCJ-CJAD requires that expenditures are paid and revenues received by October 31st in order to be accrued.

Under the Basic Supervision Program, a refund formula is calculated by the TDCJ-CJAD. The balance of unexpended monies multiplied by the percentage of TDCJ-CJAD Basic Supervision State aid to the total revenue earned will be refunded to TDCJ-CJAD at the end of the biennium. For the Community Correction Programs, Diversion Programs, and Treatment Alternative to Incarceration Programs, remaining fund balances for all programs are refunded at the end of the biennium.

D. Estimates

The preparation of financial statements in conformity with TDCJ-CJAD's financial reporting requirements, which is a comprehensive basis of accounting other than generally accepted accounting principles, requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Note 1 - Summary of Significant Accounting Policies (continued)

E. Budgets and Budgetary Accounting

The budget presentations in the financial statements reflect annual budgets prepared by the Chief Adult Probation Officer or Director as approved by the Texas Department of Criminal Justice Community Justice Assistance Division (TDCJ-CJAD) in accordance with the TDCJ-CJAD Program agreements and guidelines pursuant to TDCJ-CJAD's Financial Management Manual. The annual budgets are prepared on the modified accrual basis of accounting. The budgets are prepared individually for the Basic Supervision Program, the Treatment Alternatives to Incarceration Program and all programs under the Community Corrections Program and the Diversion Program.

The TDCJ-CJAD requires that the CSCDs submit budgets biennially and are approved for the two-year period at the beginning of each biennium. The CSCD must submit information to the TDCJ-CJAD regarding approval for budget adjustments prior to the expenditure of funds for the following situations that apply to the CSCD:

- Line item changes that exceed \$15,000 or 15%, whichever is greater, of the approved line item amount (including interfund transfers to other programs or for cash-matching grants from other agencies);
- New equipment purchases from Community Correction Programs and the Diversion Program funds exceeding \$5,000 (cumulatively);
- New equipment purchases, regardless of cost, from Treatment Alternative to Incarceration Program funds;
- For Diversion Program funded residential facilities, receive prior approval from the TDCJ-CJAD for any increases of the annual salary of individual personnel positions or for the number of personnel positions or for the total salaries' line item;
- Basic Supervision expenditures of facilities, utilities or equipment which require the TDCJ-CJAD approval of the county's certification of inability to provide funds for such items for expansion purposes and for increases in lease payments during an approved fixed-year period of certification;
- Matching funds for grants from agencies other than TDCJ-CJAD; and
- Consultant and computer programming development contracts.

The Department complied, in all material respects, with the annual program budgets as provided by the program agreements, for the year ended August 31, 2010.

Note 2 - Cash and Cash Equivalents

The County, as part of the County's overall cash management program, manages the CJAD Programs' cash and cash equivalents. As a result, the CJAD Programs' demand deposits, at August 31, 2010, were entirely covered by federal depository insurance or by pledged collateral held at a third-party bank (the County's agent) in the County's name as prescribed by state statutes.

State statutes authorize the County to invest in fully collateralized or insured time deposits, direct debt securities of the United States and fully collateralized repurchase agreements. The repurchase agreements must be purchased pursuant to a master repurchase agreement that specifies the rights and obligations of both parties and requires that the securities involved in the transaction be held in a safekeeping account subject to the control and custody of the County. Investments in security repurchase agreements may be made only with the County's depository bank or with state or national banks domiciled in the State of Texas.

During the year ended August 31, 2010, the CJAD Programs' investments consisted entirely of demand deposits in Prosperity Bank. The carrying value, which approximates market value, of the CJAD Programs' cash and cash equivalents at year-end was \$1,017,039.

Note 3 - Funding Sources - State Aid

The CJAD Programs consist of the following programs:

Basic Supervision Program is a multi-level system of supervision that achieves public protection through control, rehabilitation and reintegration of offenders placed on community supervision for determinant periods of time. This state funding is a per capita allocation based on statistics from the previous full calendar year. For example, fiscal year 2010 funding (September 1, 2009 through August 31, 2010) is calculated on statistics from Calendar Year 2008. The per capita formula includes felony and misdemeanor direct cases as well as felony pre-trial cases and is calculated by first allocating misdemeanor funding based on the number of misdemeanor placements of the previous calendar year times \$0.70 per day for 182 days. Then, the felony allocation is based on the proportion of the state's felons under direct community supervision and the pretrial supervision for the previous calendar year times funds remaining. Basic Supervision is distributed on to CSCDs.

Government Code 509.011 authorizes TDCJ-CJAD to withhold Basic Supervision (per capita) funds from CSCDs that have over six months of operating funds in their fund balance at the end of a biennium. TDCJ-CJAD may adopt policies permitting a CSCD to maintain reserves in amounts greater than otherwise permitted to cover certain costs. TDCJ-CJAD may distribute these unallocated funds to other CSCDs.

Community Corrections Programs Funding (CCP) – This appropriation line item is also allocation based. The funding is based on two equally assigned factors: the percentage of the state's population residing in the counties served by the department and the percentage of all felony defendants in the state under direct community supervision by the department. CSCDs are the only entities eligible for CCP funds. The CCP programs administered within Fort Bend County include Pre-Trial Intervention, Non-English Speaking and Sex Offenders.

Government Code 509.011 authorizes TDCJ-CJAD to withhold Community Corrections Programs (formula) funds from CSCDs that have over six (6) months of Basic Supervision operating funds in their fund balance at the end of a biennium. TDCJ-CJAD may distribute these unallocated funds to other CSCDs.

Note 3 - Funding Sources - State Aid (continued)

Diversion Programs Funding (DP) – This appropriation line item funding is awarded on a competitive basis. The priorities for distribution are determined biennially. All requests are reviewed by TDCJ-CJAD staff and approved by management. Municipalities, non-profit organizations, state agencies, CSCDs and counties are eligible to receive DP funds. DP funds are not to be used for Basic Supervision services. The DP programs administered within Fort Bend County include Aftercare Caseload, Drug Court, Mental Impaired Caseload, Progressive Sanctions, and Substance Abuse Caseload.

Substance Abuse Felony Punishment Facility (SAFPF) aftercare caseloads are funded on a per case basis and must meet specific supervision requirements set by TDCJ-CJAD. Funding for SAFPF aftercare caseloads is allocated by TDCJ-CJAD through the DP line item but is budgeted and reported by CSCDs as state aid under Basic Supervision.

Treatment Alternatives to Incarceration Programs (TAIP) – This substance abuse funding is awarded on a competitive basis. The priorities for distribution are determined biennially; however, TAIP grants are awarded annually. All requests are reviewed by TDCJ-CJAD staff and approved by management. CSCDs are the only entities eligible for TAIP funds. Included in TAIP, are activities associated with the Rider 75 program.

Note 4 – Interfund Activities

	 Transfer				
	Pre-Trial Basic				
Transfers In:	 Diversion	ion Supervision			Total
Drug Court	\$ 22,129	\$	5,864	\$	27,993
Mental Impaired	21,050		525		21,575
Progressive Sanctions			31,500		31,500
Substance Abuse			3,400		3,400
TAIP			7,000		7,000
Total	\$ 43,179	\$	48,289	\$	91,468

Transfers between funds for the year ended August 31, 2010 consisted of the following:

Note 5 - Risk Management

The Department is exposed to various risks of loss related to torts: theft of, damage to and destruction of assets; errors and omissions, personal injuries; and natural disasters. The risk of loss is covered by Fort Bend County under their risk management plan. The CSCD has additional insurance coverage for property loss under the Texas Association of Counties (TAC) Comprehensive General Liability Coverage policy. There have been no significant reductions in insurance coverage. Settlement amounts have not exceeded insurance coverage for the current year or the three prior years.

Note 6 - Associate Judge Salary Being Paid From CJAD Funds

The Special Sanctions Court (Progressive Sanctions Program) is funded through a TDCJ-CJAD Diversion Program Grant which was approved by TDCJ-CJAD as an exclusive pilot program for the State of Texas on June 22, 2004. The purpose of the program is for exploring new sentencing practices on non-violent felony offenders traditionally sentenced to jail or prison for technically violating their probation supervision. The program's budget was approved on October 12, 2009, and includes a portion of the salary of a part-time judge.

Note 7 - Vendors for Offender Services Contracts

Vendors for offender service contracts with the County with a value of \$100,000 or above are listed below. The County has entered a valid contract or contracts with all vendors listed.

Vendor name	Contract Amount
*Fort Bend Regional Council on Substance Abuse	\$200,000
*The Turning Point	\$155,000
Pathway To Recovery, Inc	\$120,000

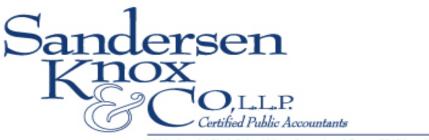
*These contracts were funded with TDCJ-CJAD funds, as well as other sources.

Note 8 - Funds Collected by the CSCD from Sources Other Than TDCJ-CJAD

The Department received the following sources during the 2010 fiscal period. All the funding sources except for the Drug Court Program Fee and the Private Donations required a separate budget. These funds were used to cover salaries, benefits, training, supplies, equipment, counseling services and rehabilitation incentives. Management believes that any limitations regarding the use of such funds were complied with.

Source	Amount Collected	Amount Expended	Fund Balance	Restrictions for use
Fort Bend County	\$457,420	\$457,420	\$0	none
Office of the Governor CJD Drug Court				
Grant	150,000	150,000	0	substance abuse treatment
Office of the Governor CJD VOCA				
Grant	35,540	35,540	0	crime victim assistance
2007 Edward Byrne Memorial Justice				
Assistance Grant	0	13,050	0	mental health consultation
2009 Edward Byrne Memorial Justice				
Assistance Grant	21,216	0	21,216	mental health consultation
Drug Court Program Fee	19,088	23,662	20,825	drug court programs
Private Donations	3,074	4,175	2,888	substance abuse rehabilitation
Total	\$686,338	\$683,847	\$44,930	

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Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

Michael Enax, Director Fort Bend County Community Supervision and Corrections Department Fort Bend County, Texas

We have audited the accompanying financial statements of the Fort Bend County Community Supervision and Corrections Department, as of and for the year ended August 31, 2010, and have issued our report thereon dated February 1, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Fort Bend County Community Supervision and Corrections Department's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Fort Bend County Community Supervision and Corrections Department's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Fort Bend County Community Supervision and corrections Department's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Fort Bend County Community Supervision and Corrections Department's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of management, others within the organization, the Fort Bend County Community Supervision and Corrections Department and the Texas Department of Criminal Justice and is not intended to be and should not be used by anyone other than these specified parties.

Saletap & Co.

Sugar Land, Texas February 1, 2011

FORT BEND COUNTY COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT COMMUNITY JUSTICE ASSISTANCE DIVISION FUNDED PROGRAM FUNDS COMPLIANCE REQUIREMENTS CHECKLIST

The following checklist indicates whether the compliance requirements have been met.

Yes	No	
Х		Separate accountability is maintained for TDCJ-CJAD funds.
X		Revenues and Expenditures reported to TDCJ-CJAD are in agreement with, or reconcilable to, the funding recipient's accounting records and with audited expenditures in each budget category.
X		TDCJ-CJAD funds and locally generated revenues are expended in accordance with <i>The Financial Management Manual for TDCJ-CJAD Funding, TDCJ-CJAD Funding and Fiscal Management Updates, TDCJ-CJAD Standards, TDCJ-CJAD Field Correspondence, TDCJ-CJAD Policy Statements, Standard and Special Grant Conditions, and applicable laws.</i>
X		Proper cut-off procedures are observed at the end of each fiscal period. The cutoff date for revenues recognition and expenditures payments of FY 2010 is October 31, 2010. The modified accrual basis of accounting is used in preparing the fourth quarter reports for submission to TDCJ-CJAD.
N/2	A	If the CSCD serves both juveniles and adults, expenditures that benefit both juveniles and adults are prorated on an equitable basis. Determination of the method of prorating such expenditures is supported by adequate documentation.
X		TDCJ-CJAD funds are not used to pay judges' salaries, (unless specifically approved by TDCJ-CJAD in a Program Budget; i.e. DWI Courts), community justice council members' salaries, or other court related expenses. (See Note 6)
Х		Expenditures and revenues are supported by adequate documentation.
X		If the CSCD determines that an increase or decrease in revenue or expenditures is required, budget adjustments are submitted to TDCJ-CJAD in accordance with the <i>Financial Management Manual for TDCJ-CJAD Funding</i> .
X		Idle funds are invested according to <u>Vernon's Texas Codes Annotated Local</u> <u>Government Code</u> Section 140.003(f).
X		All employees with access to funds are covered by a surety bond.
X		Locally generated funds, and other collections, are documented with a proper receipt system.
X		All non-TDCJ-CJAD funded program fees are expended in accordance with applicable limitations.
X		All equipment is physically inventoried and adequately supported with an inventory form. Surplus equipment is disposed of in accordance with TDCJ-CJAD guidelines.
Х		Victim Restitution Funds are accounted for in accordance with <u>Vernon's Texas</u> <u>Codes Annotated Government Code</u> , Section 76.013.

FORT BEND COUNTY COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT

COMMUNITY JUSTICE ASSISTANCE DIVISION FUNDED PROGRAM FUNDS COMPLIANCE REQUIREMENTS CHECKLIST

X		TDCJ-CJAD policies regarding contracts with vendors have been followed, which includes maintaining a Contract Monitoring Plan (policy) to monitor vendor payments and compliance with contracts.
N/A	A	All leases have received TDCJ-CJAD approval prior to the expenditure of funds.
X		The CSCD has a policy regarding eligibility for employee salary merit increases.
х		All purchases adhere to the requirements of the <u>Vernon's Texas Codes Annotated</u> <u>Local Government Code</u> , Section 262.023 regarding competitive bids.
X		The CSCD has an existing policy on budget approval, operates by the policy, and the policy has been approved in an open meeting by the judges charged with oversight of the CSCD (Government Code, Section 76.002, and TDCJ-CJAD's Financial Management Manual.)

FORT BEND COUNTY COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT COMMUNITY JUSTICE ASSISTANCE DIVISION FUNDED PROGRAM FUNDS SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED AUGUST 31, 2010

Findings: None

FORT BEND COUNTY COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT

BASIC SUPERVISION SCHEDULE OF DIFFERENCES BETWEEN AUDIT REPORTS AND CSCD REPORTS Year Ended August 31, 2010

	Audit			er CSCD Reports	Difference
Revenue					
State Aid	\$	950,589	\$	950,589	\$
State Aid: SAFPF Payments		9,467		9,467	
Rider 80 State Aid		44,711		44,711	
Probation Fees		2,020,667		2,020,667	
Payments by Program Participants		349,217		349,217	
Interest Income		24,376		24,376	
Other Revenue		14,340		14,340	
Total Revenue		3,413,367		3,413,367	
Expenditures					
Salaries and Fringe Benefits		2,566,972		2,566,972	
Rider 80 Salaries & Related Fringe		44,711		44,711	
Travel and Furnished Transportation		32,329		32,329	
Contract Services		182,321		182,321	
Professional Fees		180,088		180,088	
Supplies and Operating Expenditures		137,459		137,459	
Equipment		17,078		17,078	
Total Expenditures		3,160,958		3,160,958	
Excess of Revenue over					
Expenditures		252,409		252,409	
Fund Balance - September 1, 2009		791,978		791,978	
Interfund Transfer Out		(48,289)		(48,289)	
Fund Balance - August 31, 2010	\$ 996,098		\$ 996,098		\$

FORT BEND COUNTY COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT COMMUNITY CORRECTIONS PROGRAM PRE-TRIAL INTERVENTION SCHEDULE OF DIFFERENCES BETWEEN AUDIT REPORTS AND CSCD REPORTS Year Ended August 31, 2010

Per CSCD Audit Reports Difference Revenue State Aid \$ 208,112 \$ 208,112 \$ Rider 80 State Aid 4,567 4,567 Payments by Program Participants 180,455 180,455 393,134 393,134 **Total Revenue Expenditures** Salaries and Fringe Benefits 250,075 250,075 Rider 80 Salaries & Related Fringe 4,567 4,567 **Contract Services** 57,332 57,332 **Professional Fees** 1,561 1,561 Supplies and Operating Expenditures 6,500 6,500 **Total Expenditures** 320,035 320,035 **Excess of Revenue over** Expenditures 73,099 73,099 Fund Balance - September 1, 2009 Interfund Transfer Out (43,179) (43,179) Fund Balance - August 31, 2010 \$ 29,920 \$ 29,920 \$

FORT BEND COUNTY COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT COMMUNITY CORRECTIONS PROGRAM NON-ENGLISH SPEAKING CASELOAD SCHEDULE OF DIFFERENCES BETWEEN AUDIT REPORTS AND CSCD REPORTS Year Ended August 31, 2010

			er CSCD	CD		
	Audit			Reports	Difference	
Revenue						
State Aid	\$	161,563	\$	161,563	\$	
Rider 80 State Aid		4,859		4,859		
Total Revenue		166,422		166,422		
Expenditures						
Salaries and Fringe Benefits		150,144		150,144		
Rider 80 Salaries & Related Fringe		4,859		4,859		
Professional Fees		1,212		1,212		
Total Expenditures		156,215		156,215		
Excess of Revenue over						
Expenditures		10,207		10,207		
Fund Balance - September 1, 2009						
Fund Balance - August 31, 2010	\$	10,207	\$	10,207	\$	

FORT BEND COUNTY COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT COMMUNITY CORRECTIONS PROGRAM SEX OFFENDER CASELOAD SCHEDULE OF DIFFERENCES BETWEEN AUDIT REPORTS AND CSCD REPORTS Year Ended August 31, 2010

			Pe	er CSCD	
	Audit			Reports	Difference
Revenue					
State Aid	\$	196,060	\$	196,060	\$
Rider 80 State Aid		5,306		5,306	
Total Revenue		201,366		201,366	
Expenditures					
Salaries and Fringe Benefits		165,972		165,972	
Rider 80 Salaries & Related Fringe		5,306		5,306	
Contract Services		7,865		7,865	
Professional Fees		1,449		1,449	
Total Expenditures		180,592		180,592	
Excess of Revenue over Expenditures Fund Balance - September 1, 2009		20,774		20,774	
Fund Balance - August 31, 2010	\$	20,774	\$	20,774	\$

FORT BEND COUNTY COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT

DIVERSION PROGRAM

AFTERCARE CASELOAD SCHEDULE OF DIFFERENCES BETWEEN AUDIT REPORTS AND CSCD REPORTS Year Ended August 31, 2010

			r CSCD			
	Audit		Reports		Difference	
Revenue						
State Aid	\$	83,165	\$	83,165	\$	
Total Revenue		83,165		83,165		
Expenditures						
Salaries and Fringe Benefits		70,264		70,264		
Professional Fees		624		624		
Total Expenditures		70,888		70,888		
Excess of Revenue over						
Expenditures		12,277		12,277		
Fund Balance - September 1, 2009						
Fund Balance - August 31, 2010	\$	12,277	\$	12,277	\$	

DRUG COURT SCHEDULE OF DIFFERENCES BETWEEN AUDIT REPORTS AND CSCD REPORTS Year Ended August 31, 2010

			Pe	r CSCD	
	Audit			eports	Difference
Revenue					
State Aid	\$	92,638	\$	92,638	\$
Rider 80 State Aid		1,689		1,689	
Total Revenue		94,327		94,327	
Expenditures					
Salaries and Fringe Benefits		117,389		117,389	
Rider 80 Salaries & Related Fringe		1,689		1,689	
Professional Fees		695		695	
Total Expenditures		119,773		119,773	
Excess of Revenue under					
Expenditures		(25,446)		(25,446)	
Fund Balance - September 1, 2009					
Interfund Transfer In		27,993		27,993	
Fund Balance - August 31, 2010	\$	2,547	\$	2,547	\$

FORT BEND COUNTY COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT DIVERSION PROGRAM MENTAL IMPAIRED CASELOAD SCHEDULE OF DIFFERENCES BETWEEN AUDIT REPORTS AND CSCD REPORTS Year Ended August 31, 2010

			Pe	r CSCD	
	Audit			Reports	Difference
Revenue					
State Aid	\$	83,136	\$	83,136	\$
Rider 80 State Aid	Ψ	3,302	ψ	3,302	ψ
Total Revenue		86,438		86,438	
Expenditures					
Salaries and Fringe Benefits		103,676		103,676	
Rider 80 Salaries & Related Fringe		3,302		3,302	
Professional Fees		624		624	
Total Expenditures		107,602		107,602	
Excess of Revenue under					
Expenditures		(21,164)		(21,164)	
Fund Balance - September 1, 2009					
Interfund Transfer In		21,575		21,575	
Fund Balance - August 31, 2010	\$	411	\$	411	\$

FORT BEND COUNTY COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT DIVERSION PROGRAM PROGRESSIVE SANCTIONS SCHEDULE OF DIFFERENCES BETWEEN AUDIT REPORTS AND CSCD REPORTS Year Ended August 31, 2010

	Per CSCD					
	Audit		Reports		Difference	
Revenue						
State Aid	\$	337,260	\$	337,260	\$	
Rider 80 State Aid		8,872		8,872		
Total Revenue		346,132		346,132		
Expenditures						
Salaries and Fringe Benefits		364,434		364,434		
Rider 80 Salaries & Related Fringe		8,872		8,872		
Professional Fees		2,529		2,529		
Total Expenditures		375,835		375,835		
Excess of Revenue under						
Expenditures		(29,703)		(29,703)		
Fund Balance - September 1, 2009						
Interfund Transfer In		31,500		31,500		
Fund Balance - August 31, 2010	\$	1,797	\$	1,797	\$	

FORT BEND COUNTY COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT DIVERSION PROGRAM SUBSTANCE ABUSE CASELOAD SCHEDULE OF DIFFERENCES BETWEEN AUDIT REPORTS AND CSCD REPORTS Year Ended August 31, 2010

	Per CSCD					
	Audit		Reports		Difference	
Revenue						
State Aid	\$	104,816	\$	104,816	\$	
Rider 80 State Aid		3,413		3,413		
Total Revenue		108,229		108,229		
Expenditures						
Salaries and Fringe Benefits		104,690		104,690		
Rider 80 Salaries & Related Fringe		3,413		3,413		
Professional Fees		781		781		
Total Expenditures		108,884		108,884		
Excess of Revenue under						
Expenditures		(655)		(655)		
Fund Balance - September 1, 2009						
Interfund Transfer In		3,400		3,400		
Fund Balance - August 31, 2010	\$	2,745	\$	2,745	\$	

FORT BEND COUNTY COMMUNITY SUPERVISION AND **CORRECTIONS DEPARTMENT** COMMUNITY CORRECTIONS PROGRAM **TREATMENT ALTERNATIVE TO INCARCERATION/RIDER 75** SCHEDULE OF DIFFERENCES BETWEEN AUDIT REPORTS AND CSCD REPORTS

Year Ended August 31, 2010

	Per CSCD					
	Audit		Reports		Difference	
Revenue						
State Aid	\$	483,064	\$	483,064	\$	
Rider 80 State Aid		1,820		1,820		
Total Revenue		484,884		484,884		
Expenditures						
Salaries and Fringe Benefits		115,563		115,563		
Rider 80 Salaries & Related Fringe		1,820		1,820		
Contract Services		370,794		370,794		
Professional Fees		3,690		3,690		
Total Expenditures		491,867		491,867		
Excess of Revenue under						
Expenditures		(6,983)		(6,983)		
Fund Balance - September 1, 2009						
Interfund Transfer In		7,000		7,000		
Fund Balance - August 31, 2010	\$	17	\$	17	\$	

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